

AGENDA  
BOROUGH OF NORWOOD  
MAYOR AND COUNCIL  
WORK/EXECUTIVE MEETING  
JULY 27, 2016  
7:00 PM

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MAYOR BARSА

COUNCILMAN MARINO	COUNCILMAN ASCOLESE
COUNCILWOMAN ORECCHIO	COUNCILMAN RAPAPORT
COUNCIL PRESIDENT BRIZZOLARA	COUNCILMAN SCOTT

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Call to order

Flag Salute

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

Roll Call of the Council:

Mayor Barsa _____	Councilman Ascolese _____
Councilman Marino _____	Councilman Rapaport _____
Councilwoman Orecchio _____	Councilman Scott _____
Council President Brizzolara _____	

Mayor Barsa points out the Fire Exits

Introduction of Bond Ordinance No. 16:18 entitled:

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT. IN BY AND FOR THE BOROUGH OF NORWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,800,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Motion to approve Resolution 16:124 authorizing introduction of ordinance 16:18

*Public Hearing on this ordinance will be Wednesday, August 10, 2016 at 7:00 p.m.*

Items for Discussion:

- Discussion regarding the Fox Hills Trail Systems with Christine Hageman- review of Neglia proposal engineering services for Fox Hill
- Review of 2015 Audit and Corrective Action Plan – approval of Resolution 16:125 Certifying the Annual Audit and signing of Group Affidavit

Page Two

Agenda, June 22, 2016 Mayor and Council Work/Executive Meeting

Items for Discussion Continued:

- Discussion by Messrs. Fede and Kaufman on Residential Zoning Issues
- Request by the Presbyterian Church of Norwood to place 2 signs on Borough Property -- north east corner of the intersection of Tappan Road and Broadway and north or south east corner of Broadway and Piermont
- Suggestions for applications for Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund -- application deadline is Thursday, October 13, 2016
- Suggestions for Community Development Block Grant Projects -- application deadline is Friday, October 7, 2016
- Borough Engineer Report
- Borough Attorney's Report
- Administrator's Report

General Public Comment:

Adjournment:

**BOROUGH OF NORWOOD**

BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. 16:124

OFFERED BY ..... SECONDED BY .....

**RESOLUTION TO AUTHORIZE INTRODUCTION OF BOND ORDINANCE 16:18**

**BE IT RESOLVED that the ordinance entitled:**

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT. IN BY AND FOR THE BOROUGH OF NORWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,800,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 10<sup>th</sup> day of August, 2016, at 7:00 P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

I hereby certify that the above is a true copy of a resolution passed by the Council of the

Borough of Norwood at the meeting held on ..... 20 .....

SEAL

Borough Clerk

BOROUGH OF NORWOOD  
COUNTY OF BERGEN  
BOND ORDINANCE 16:18

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF NORWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,800,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

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BE IT ORDAINED by the Borough Council of the Borough of Norwood, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Norwood, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new communication and signal systems equipment, new information technology equipment and new automotive vehicles, including original apparatus and equipment, in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and

4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Acquisition of new additional or replacement equipment and machinery, new communication and signal systems equipment and new automotive vehicles, including original apparatus and equipment, for the use of the Fire Department consisting of (i) an SUV, (ii) turnout gear, (iii) radio equipment and (iv) various equipment for a pumper fire engine.

Appropriation and Estimated Cost	\$ 123,500
Down Payment Appropriated	\$ 5,900
Bonds and Notes Authorized	\$ 117,600
Period of Usefulness	5 years

B. Acquisition of new information technology equipment, new additional or replacement equipment and machinery and new automotive vehicles, including original apparatus and equipment, for the use of the Police Department consisting of (i) SUVs, (ii) computer equipment and (iii) security cameras.

Appropriation and Estimated Cost	\$ 89,000
Down Payment Appropriated	\$ 4,250
Bonds and Notes Authorized	\$ 84,750
Period of Usefulness	5 years

C. Undertaking of various improvements to public buildings, including, but not limited to, renovations to the Council Chambers in Borough Hall. It is hereby determined and stated that said public building being improved is of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 115,000
Down Payment Appropriated	\$ 5,480
Bonds and Notes Authorized	\$ 109,520
Period of Usefulness	15 years

D. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of an ambulance for the use of the EMS.

Appropriation and Estimated Cost	\$ 287,500
Down Payment Appropriated	\$ 13,940
Bonds and Notes Authorized	\$ 273,560
Period of Usefulness	5 years

E. Acquisition of new additional or replacement equipment and machinery consisting of a leaf vacuum machine for the use of the Department of Public Works.

Appropriation and Estimated Cost	\$ 55,000
Down Payment Appropriated	\$ 2,620
Bonds and Notes Authorized	\$ 52,380
Period of Usefulness	15 years

F. Undertaking of the 2016 Road Improvement Program at various locations, as set forth on a list prepared or to be prepared by the Borough Engineer on file or to be placed on file with the Borough Clerk, and hereby approved as if set forth herein in full and to be made available for public inspection during regular business hours. Depending upon the contract price and other exigent circumstances, and upon approval by the Borough Council, there may be additions to or deletions from the above-referenced list. It is hereby determined and stated that said roads to be improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law.

Appropriation and Estimated Cost	\$1,130,000
Down Payment Appropriated	\$ 53,810
Bonds and Notes Authorized	\$1,076,190
Period of Usefulness	10 years

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Aggregate Appropriation and Estimated Cost	\$1,800,000
Aggregate Down Payment Appropriated	\$ 86,000
Aggregate Amount of Bonds and Notes Authorized	\$1,714,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$145,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on

such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$86,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$86,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$1,714,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$1,714,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount



of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 9.08 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$1,714,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections

1 and 4 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 14. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

Introduced: July 27, 2016

Adopted:

Approved: \_\_\_\_\_  
James P. Barsa, Mayor

Attest: \_\_\_\_\_  
Lorraine L. McMackin, Clerk

**BOROUGH OF NORWOOD**

BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. 16:125

OFFERED BY ..... SECONDED BY .....

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

I hereby certify that the above is a true copy of a resolution passed by the Council of the

Borough of Norwood at the meeting held on ..... 20 .....

SEAL

Borough Clerk

**BOROUGH OF NORWOOD**

BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. 16:125

OFFERED BY ..... SECONDED BY .....

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NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Norwood, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Member	Aye	Nay	Abstain	Absent
MARINO				
ORECCHIO				
BRIZZOLARA				
ASCOLESE				
RAPAPORT				
SCOTT				
MAYOR (tie)				

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I hereby certify that the above is a true copy of a resolution passed by the Council of the

Borough of Norwood at the meeting held on ..... 20 .....

SEAL

.....  
Borough Clerk