

BOROUGH OF NORWOOD  
SINE-DIE/REORGANIZATION  
MEETING AGENDA  
JANUARY 7, 2008  
7:00 PM

- I. Mayor calls meeting to order
- II. Salute to the Flag and Invocation by Deacon James Puliatte and Rabbi Bruce Block
- III. National Anthem – Ann VanCleve
- IV. Open Public Meeting Statement
- V. Roll call of the 2007 Governing Body (Mayor Barsa, Council Members Brizzolara, Knigin, Scott, Guercio, Senatore and Condoleo)
- VI. Consent Agenda –
  - 07:194 Authorizing 2007 Budget Transfers in the amount of \$47,534.52
  - 07:195 Authorizing the payment of bills and vouchersApproval of Minutes:
  - 1. December 4, 2007 Public/Executive
  - 2. December 12, 2007 Special/Executive
  - 3. December 26, 2007 Work Session/Executive
- VII. Presentation of Plaque for outgoing Council Member Dolores Senatore and recognition on behalf of the Norwood Republican Organization
- VIII. Councilwoman Senatore's Comments
- IX. Recognition of Retiring Employees/Organization Members by Mayor Barsa
- X. Mayor Barsa's Closing Comments- SINE—DIE

- XI. Clerk reports the receipt of the Certificates of Election of Mayor-elect James Barsa and Councilmen- Elect Edward Condoleo and Allen Rapaport
- XII. Oath of Office to Mayor James Barsa
- XIII. Mayor Barsa's Comments
- XIV. Oath of Office to Councilman Edward Condoleo
- XV. Councilman Condoleo's Comments
- XVI. Oath of Office to Councilman Allen Rapaport
- XVII. Councilman Rapaport's Comments
- XVIII. Mayor convenes the new Council and Roll Call is conducted.
- XIX. Selection of President of the Council
- XX. Consent Agenda – All items are considered to be routine and will be enacted with a single motion; any items requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.
  - 08:01 Approving the Rules and By-Laws dated July 2, 1968 and supplemented for 2008
  - 08:02 Approving the Rules of Order
  - 08:03 Setting the Time and Place for 2008 Mayor and Council Meetings
  - 08:04 Minutes of Meetings need not be read by the Borough Clerk at Council Meetings
  - 08:05 Designation of Official Newspapers
  - 08:06 2008 Official Holidays
  - 08:07 Establishing a Cash Management Plan
  - 08:08 Authorizing Delinquent Tax Penalty Interest Rate 8% on taxes of less than \$1,500 and 18% on taxes in excess of \$1,500
  - 08:09 Designating 2008 Depositories
  - 08:10 Appointment of Maureen Neville as Treasurer for the year 2008

- 08:11 Appointment of Carol Donovan, RMC as Deputy Clerk for the year 2008
- 08:12 Appointment of Maureen A. Neville as Official Tax Search Officer for the year 2008
- 08:13 Appointment of Lorraine L. McMackin as Official Municipal Improvement Searcher for the year 2008
- 08:14 Re-appoint Lindsay Taglieri as Court Administrator
- 08:15 Appointment of Janet Gallagher as Court Assistant for the year 2008
- 08:16 Appointment of Helen Guercio as Municipal Housing Liaison for the year 2008
- 08:17 Authorizing Bi-Weekly Payrolls
- 08:18 Appointment of Laura Nunnink, Esq. as Municipal Prosecutor for the year 2008
- 08:19 Appointment of Kelly Kirk, Esq. as Alternate Prosecutor for the year 2008
- 08:20 Appointment of Walter K. Schreyer, Esq. as Public Defender for the year 2008
- 08:21 Appointment of Chief Jeffrey Krapels as Emergency Management Coordinator for the year 2008 and appointing the Emergency Management Council
- 08:22 Appointing the County of Bergen as the Borough's Animal Control Officer for the year 2008
- 08:23 Appointing the County of Bergen as the "Service Provider" for Blood Borne Compliance and Training
- 08:24 Appointing Steven Wielkocz of Ferraioli, Wielkocz, Cerullo & Cuva, P.A. as Borough Auditor for a one-year term
- 08:25 Appointing Andrew T. Fede of Herten, Burstein, Sheridan, Cevasco, Bottinelli, Litt & Harz, L.L.C. as Borough Attorney for a one-year term
- 08:26 Appointing Douglas F. Doyle of Edward & Caldwell, L.L.C. as Borough Labor Attorney for a one-year term
- 08:27 Appointing Steve Rogut of Rogut, McCarthy, Troy, L.L.C. for a one-year term
- 08:28 Appointing Ruth Falkenstern of Parsells Agency as Risk Manager for the Borough of Norwood for a one-year term

- 08:29 Appointing Lorraine L. McMackin, RMC,CMC as Insurance Commissioner of the Bergen County Municipal Joint Insurance Fund and Carol Donovan, RMC as Alternate Insurance Commissioner
- 08:30 Appoint John Oddo, Recycling Coordinator at an annual salary of \$2,000.00
- 08:31 Authorizing the Borough of Norwood to enter into a Cooperative Pricing Agreement with the Riverside Cooperative
- 08:32 Appointing William McGuire Fire Official for a two-year term to expire 12/31/09
- 08:33 Appointing Anthony Iovino of Arcari & Iovino Architects, PC as the Borough Architect
- 08:34 Appointing Commerce Risk Control as the Alcohol & Drug Testing Service

**APPOINTMENTS:**

**BOARD OF HEALTH:**

Janice Cerbasi	12/31/2010
Mary Ellen Walters	12/31/2010

Alternate #1

Mark Logan	12/31/2009
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**RECREATION COMMITTEE:**

Bob Knaack	12/31/2009 (un-expired)
Julie Falkenstern	12/31/2010
Margaret Ross	12/31/2010
Kevin Corriston	12/31/2010
Bob Fitzmaurice	12/31/2010

**HISTORIC PRESERVATION COMMITTEE – ONE YEAR - 12/31/2008**

Ann Barnum	Judith Lamp
Stephanie DiLiberto	Kathy Mitchell
David Elling	Marjorie Scott
Lee Williams	Richard Williams
Virginia Baldassari	

**COMMUNITY DEVELOPMENT GRANT ADVISORY  
COMMITTEE:**

Kanti Bhanderi	12/31/2009
Felix Garcia	12/31/2009
Barry Scott	12/31/2009

**AFFORDABLE HOUSING BOARD:**

Alejandra Betts	12/31/2009
Thomas Byrne	12/31/2009

**SHADE TREE COMMITTEE – ONE YEAR 12/31/2008**

Camilo DiRese	Joseph London
David Elling	Allen T. Olsen
Harsha Patel	Walter Ortiz

**SPECIAL PATROLMAN:**

**Class 1**

Tom Tracey	Brian Bourke
Richard Sposa, Jr.	Martin Clancy
William Sposa	

**POLICE CLERK:** JoAnn Neumann

**POLICE PHYSICIAN:**  
Company Medical Assoc:

Park Medical Group:

Dr. Frank A. Franklin
Dr. Leonard DiGiovanni
Dr. Peter Symington

**POLICE MATRON:** JoAnn Neumann

**POLICE COMMISSIONER:** Anthony Guercio

**TOWING SERVICES:**

N & G Auto Service	D.T.R. Towing LLC
Northern Valley Motors	Northvale Body and Fender
Paragon Auto Collision	

**BUREAU OF FIRE SAFETY INSPECTORS:**

Kenny Sheppard

Charles Bocchino

**ZONING BOARD OF ADJUSTMENT:**

Nicholas Chiacchario 12/31/2011

Robert Trapani 12/31/2011

Alternate #1

Barbara Cho 12/31/2009

Alternate #2

John Straub 12/31/2008

**ETHICS BOARD**

Joseph Lawler 12/31/2012

**LIVINGSTON STREET BEAUTIFICATION COMMITTEE**

Police Chief Krapels Allison Passante

Joseph L. Ascolese Andrew Pittel

John Comer Ellen Rose

Charles Bocchino Robert Sklow

Claudia Montes-Edlin John Straub

Helen Guercio

FINANCE

Condoleo\*

Guercio

Rapaport

PERSONNEL

Knigin\*

Condoleo

Brizzolara

PROPERTY/ZONING

Scott\*

Knigin

Rapaport

PUBLIC HEALTH

Scott\*

Guercio

Brizzolara

PUBLIC SAFETY

Guercio – Police \*

Condoleo - Fire

Knigin - EMS

PUBLIC UTILITIES

Brizzolara\*

Knigin

Guercio

PUBLIC WORKS

Guercio (Chair)\*

Scott

Brizzolara

\* denotes committee chair

XXI. Mayor Barsa offers the following appointments not subject to Council approval:

**ENVIRONMENTAL COMMISSION:**

Paul Kozel	12/31/2010
Carl Buscher	12/31/2009 (un-expired)
	12/31/2010
<u>Alternate #1</u>	
George Christiano	12/31/2010

**PLANNING BOARD:**

CLASS I	Mayor Barsa	12/31/2011
CLASS II	Helen Guercio	12/31/2008
CLASS III	Allen Rapaport	12/31/2008
CLASS IV		
	John Comer	12/31/2011
	Carl Buscher	12/31/2009 (unexpired)
Alternate #1	Dan Kelly	12/31/2008
Alternate #2	Joseph Rodriguez	12/31/2009

XVIII. Mayor Barsa to announce his Liaison Appointments for 2008

Board of Education .....	Knigin
Community Development .....	Scott
Environmental Commission.....	Brizzolara
Historic Preservation .....	Guercio
Library .....	Scott
Livingston Street Beautification.....	Co-Chairs, Rapaport and Knigin
Recreation .....	Condoleo
Seniors .....	Rapaport
Shade Tree .....	Guercio

IXX. RESOLUTION 08:35: ADOPTION OF 2008 TEMPORARY BUDGET – Requires affirmative vote of the majority of the Governing Body

XX. COMMENTS AND REMARKS

XXI. OPEN TO THE PUBLIC

XXII. ADJOURNMENT

MINUTES  
BOROUGH OF NORWOOD  
SINE DIE/ REORGANIZATION MEETING  
JANUARY 7, 2008

The Reorganization Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 7:00 PM and wished everyone a Happy and Healthy New Year and recognized the distinguished guests present.

Mayor Barsa led the Council and those in attendance in a salute to the American flag and asked for a moment of silence.

Deacon Jim Puliatte and Rabbi Bruce Block gave the Invocation.

Mrs. Ann VanCleve sang the National Anthem

Mayor Barsa stated:

Adequate notice of this meeting was given to the press and posted as required. Date and time of this meeting was legally given as required by the "Open Public Meetings Act". This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon completion of typing and proofreading by the Municipal Clerk.

Roll Call of the 2007 Governing Body:

Mayor Barsa	Present
Councilman Brizzolara	Present
Councilman Knigin	Present
Council President Scott	Present
Councilman Guercio	Present
Councilwoman Senatore	Present
Councilman Condoleo	Present

Mayor Barsa asked the Council if any member wished to remove any item from the Consent Agenda. There being no request, Mayor Barsa said he would entertain a motion to approve the Consent Agenda. It was moved by Mr. Condoleo and seconded by Mr. Scott to approve the items on the Consent Agenda. On the roll call, all Council Members present voted in favor of the motion. The Consent Agenda was approved as follows:

07:194 Authorizing 2007 Budget Transfers in the amount of \$47,534.52

07:195 Authorizing the payment of bills and vouchers

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**Reorganization Meeting – January 7, 2008**

Consent Agenda Continued:

Approval of Minutes:

1. December 4, 2007 Public/Executive
2. December 12, 2007 Special/Executive
3. December 26, 2007 Work Session/Executive

**Presentation of Plaque:**

Mayor Barsa thanked Councilwoman Senatore for her 9 years of service to the Borough of Norwood and wished her well in the future. Mayor Barsa presented a plaque to outgoing Councilwoman Dolores Senatore. A round of applause followed. Mrs. Senatore was also presented with a clock from the Norwood Republican Organization and Councilman-elect Rapaport read a proclamation from Senator Cardinale and the New Jersey Assembly. Mrs. Senatore read a prepared statement in which she thanked the people of Norwood and said that she would continue to be active in the community. Mrs. Senatore presented a certificate of appreciation to Mr. Gus Burnett for attendance at council meetings.

**Recognition of Retiring Board/Commission/Committee Members:**

Mayor Barsa also thanked Mrs. Anna Balko for her 5 years of service to the Borough as a crossing guard and wished her well on her retirement.

Mayor Barsa read a certificate of appreciation to Norwood EMS Chief, Al Hess for his many years of dedicated service to the Borough of Norwood and wished him well.

Mayor Barsa thanked all of the members of the Council for their hard work and dedication over the past year. He also thanked the employees for keeping the Borough running smoothly. Mayor Barsa recognized Chief Krapels and the Norwood Police Department, the Norwood Volunteer Fire Co., and the Norwood Ambulance Corps for all they do to keep the residents safe. He thanked the Norwood DPW for keeping Norwood looking good and the Borough Hall staff for keeping the Borough running smoothly.

At this time Mayor Barsa called for a motion to close this portion of the meeting. It was moved by Mr. Brizzolara and seconded by Mr. Scott to close this portion of the meeting, Sine-Die. All Council Members present were in favor of the motion.

The Borough Clerk read the receipt of the Certificates of Election for Mayor James Barsa and Council Members Edward Condoleo and Alan Rapaport.

**Reorganization Meeting – January 2, 2007**

Mayor Emeritus Kaplan administered the oath of office to newly elected Mayor Barsa. Mayor Barsa expressed his pleasure and honor to serve the residents of Norwood and thanked all who worked and supported him during his campaign. Mayor Barsa especially thanked his wife Gina and daughters for their support. Mayor Barsa outlined his vision for Norwood as follows:

1. Quality of Life – to control speeding; to continue to fight against the FAA plans to redirect traffic over the Northern Valley; to quiet the train horns and to have better control over hazardous materials that are transported over the rails; to repair and improve our infrastructure; and to address the flooding and drainage issues. Mayor Barsa informed everyone of his plans to have a Norwood Day where everyone can come together and celebrate.
2. Open Form of Government- continue to use Swift Reach to keep the residents informed; improve the Borough's Web site; investigate web-casting of council meetings; work in conjunction with the schools to create more fields and after school programs; continue to promote volunteerism.
3. Taxes – continue to hold the line on spending in order to keep taxes down, especially with the impact of the recent revaluation; look for more shared services with surrounding communities.
4. Revitalization of the downtown- creation of a Chamber of Commerce to work with the Beautification Committee on the plans to improve Livingston Street; implement some of the planned changes to the streetscape.

Mayor Emeritus Kaplan administered the oath of office to newly elected Councilman Condoleo. Mr. Condoleo thanked his family and all who worked on his campaign. Mr. Condoleo pledged to work for the people of Norwood in an honest and fair manner and said he was looking forward to working with the Mayor on the plan he just presented for the town.

Mayor Emeritus Kaplan administered the oath of office to newly elected Councilman Rapaport. Mr. Rapaport said he was honored to serve with the Mayor and this Council and that he looks forward to working with the volunteer services and the departments in the Borough. Mr. Rapaport pledged open government and the importance of keeping the residents informed. Mr. Rapaport invited the members of the public to a reception at the Community Center following the meeting.

Mayor Barsa invited Freeholder Ganz up for his presentation. Freeholder Ganz presented the Mayor and Council with a certificate from the Bergen County Freeholders.

**Reorganization Meeting – January 7, 2008**

Mayor Barsa asked for a roll call of the 2008 Borough Council:

Mayor Barsa	-	Present
Councilman Brizzolara	-	Present
Councilman Knigin	-	Present
Councilman Scott	-	Present
Councilman Guercio	-	Present
Councilman Rapaport	-	Present
Councilman Condoleo	-	Present

Mayor Barsa asked for a nomination for Council President. It was moved by Mr. Guercio and seconded by Mr. Rapaport to appoint Mr. Scott as Council President. On the roll call vote, all Council Members present voted for the motion with the exception of Mr. Scott who abstained.

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. No Council Member requested an item be removed. Mayor Barsa requested a motion to approve the Consent Agenda consisting of the following items:

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Reorganization Meeting – January 7, 2008

Consent Agenda Continued:

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**Reorganization Meeting – January 7, 2008**

**Consent Agenda Continued:**

**APPOINTMENTS:**

**BOARD OF HEALTH:**

Janice Cerbasi	12/31/2010
Mary Ellen Walters	12/31/2010
<u>Alternate #1</u>	
Mark Logan	12/31/2009

**RECREATION COMMITTEE:**

Bob Knaack	12/31/2009 (un-expired)
Julie Falkenstern	12/31/2010
Margaret Ross	12/31/2010
Kevin Corrison	12/31/2010
Bob Fitzmaurice	12/31/2010

**HISTORIC PRESERVATION COMMITTEE – ONE YEAR - 12/31/2008**

Ann Barnum	Judith Lamp
Stephanie DiLiberto	Kathy Mitchell
David Elling	Marjorie Scott
Lee Williams	Richard Williams
Virginia Baldassari	

**COMMUNITY DEVELOPMENT GRANT ADVISORY COMMITTEE:**

Kanti Bhanderi	12/31/2009
Felix Garcia	12/31/2009
Barry Scott	12/31/2009

**AFFORDABLE HOUSING BOARD:**

Alejandra Betts	12/31/2009
Thomas Byrne	12/31/2009

Reorganization Meeting – January 7, 2008

Consent Agenda Continued:

**SHADE TREE COMMITTEE – ONE YEAR 12/31/2008**

Camilo DiRese  
David Elling  
Harsha Patel

Joseph London  
Allen T. Olsen  
Walter Ortz

**SPECIAL PATROLMAN:**

**Class 1**

Tom Tracey  
Richard Sposa, Jr.  
William Sposa

Brian Bourke  
Martin Clancy

**POLICE CLERK:**

JoAnn Neumann

**POLICE PHYSICIAN:**  
Company Medical Assoc:

Park Medical Group:

Dr. Frank A. Franklin

Dr. Leonard DiGiovanni  
Dr. Peter Symington

**POLICE MATRON:**

JoAnn Neumann

**POLICE COMMISSIONER:**

Anthony Guercio

**TOWING SERVICES:**

N & G Auto Service  
Northern Valley Motors  
Paragon Auto Collision

D.T.R. Towing LLC  
Northvale Body and Fender

**BUREAU OF FIRE SAFETY INSPECTORS:**

Kenny Sheppard

Charles Bocchino

**Consent Agenda Continued:**

**ZONING BOARD OF ADJUSTMENT:**

Nicholas Chiacchario	12/31/2011
Robert Trapani	12/31/2011
<u>Alternate #1</u>	
Barbara Cho	12/31/2009
<u>Alternate #2</u>	
John Straub	12/31/2008

**ETHICS BOARD**

Joseph Lawler	12/31/2012
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**LIVINGSTON STREET BEAUTIFICATION COMMITTEE**

Police Chief Krapels	Allison Passante
Joseph L. Ascolese	Andrew Pittel
John Comer	Ellen Rose
Charles Bocchino	Robert Sklow
Claudia Montes-Edlin	John Straub
Helen Guercio	

**COUNCIL COMMITTEES:**

**FINANCE**

Condoleo\*  
Guercio  
Rapaport

**PERSONNEL**

Knigin\*  
Condoleo  
Brizzolara

**PROPERTY/ZONING**

Scott\*  
Knigin  
Rapaport

**PUBLIC HEALTH**

Scott\*  
Guercio  
Brizzolara

**PUBLIC SAFETY**

Guercio – Police \*  
Condoleo - Fire  
Knigin - EMS

**PUBLIC UTILITIES**

Brizzolara\*  
Knigin  
Guercio

**PUBLIC WORKS**

Rapaport (Chair)\*  
Scott  
Brizzolara

\* denotes committee chair

Reorganization Meeting – January 7, 2008

Mayor Barsa offered the following appointments not subject to Council approval:

**ENVIRONMENTAL COMMISSION:**

Paul Kozel	12/31/2010
Carl Buscher	12/31/2009 (un-expired)
	12/31/2010
<u>Alternate #1</u>	
George Christiano	12/31/2010

**PLANNING BOARD:**

CLASS I	Mayor Barsa	12/31/2011
CLASS II	Helen Guercio	12/31/2008
CLASS III	Allen Rapaport	12/31/2008
CLASS IV		
	John Comer	12/31/2011
	Carl Buscher	12/31/2009 (unexpired)
Alternate #1	Dan Kelly	12/31/2008
Alternate #2	Joseph Rodriguez	12/31/2009

Mayor Barsa announced his Council liaison appointments for 2008:

Board of Education .....	Knigin
Community Development.....	Scott
Environmental Commission .....	Brizzolara
Historic Preservation.....	Guercio
Library .....	Scott
Livingston Street Beautification .....	Knigin and Rapaport
Recreation .....	Condoleo
Seniors .....	Rapaport
Shade Tree .....	Guercio

It was moved by Mr. Scott and seconded by Mr. Brizzolara that Resolution 08:35 (Temporary Budget) be approved. On the roll call vote:

Ayes: Brizzolara, Knigin, Scott, Guercio, Rapaport and Condoleo  
 Nays: None

With an affirmative vote of six members of the Governing Body, the Temporary Budget was adopted.

**Reorganization Meeting – January 7, 2008**

Mayor Barsa asked the Council if they had any reports or comments they wished to share with the Public.

Mr. Brizzolara informed that he was looking forward to working with his fellow council members. Mr. Brizzolara informed that he made a call to Mr. Bill Goetz, CSX Railroad to discuss the issue on how to make the Wayside Horn more compatible with their system. Mr. Brizzolara thanked the Council for agreeing to a presentation from TV-TN on televising council meetings.

Mr. Knigin congratulated the newly elected members of the Council. Mr. Knigin read the EMS Monthly report (Attachment "A"). Mr. Knigin asked anyone wishing to volunteer as an EMT should contact the Norwood Ambulance Corps.

Mr. Scott thanked Mrs. Senatore for her 9 years of service to the Borough especially her efforts to support open space.

Mr. Guercio congratulated Mayor Barsa and Councilmen Condoleo and Rapaport on their victory. He informed that he would no longer be liaison to the DPW and thanked Mr. DiRese, Superintendent for his hard work and dedication. Mr. Guercio read the Police Department Monthly Report (Attachment "B").

Mr. Rapaport reiterated that he enjoyed campaigning with Mayor Barsa and Mr. Condoleo and looks forward to working with the Council and Mr. DiRese as the new liaison to the DPW.

Mr. Condoleo also thanked Mrs. Senatore for her service to the Borough. Mr. Condoleo reported that the state of the Borough's Finances are in order and he will work hard to keep costs down.

It was moved by Mr. Scott and seconded by Mr. Guercio to open the meeting to the public. All Council Members present were in favor of the motion.

Mrs. Dolores Senatore, 360 15<sup>th</sup> Street wanted to know when the Council would begin to address the senior housing and solar power for the borough hall. Mayor Barsa said that senior housing was not a priority at this time.

There being no additional comments, it was moved by Mr. Scott and seconded by Mr. Guercio to close the meeting to the public. All Council Members present were in favor of the motion.

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**Reorganization Meeting – January 7, 2008**

It was moved by Mr. Guercio and seconded by Mr. Brizzolara to adjourn the meeting. All Council Members present were in favor of the motion. Meeting was adjourned at 8:05 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lorraine L. McMackin". The signature is written in black ink and is positioned above the printed name.

Lorraine L. McMackin, RMC, CMC