

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
WORK SESSION/EXECUTIVE MEETING
OCTOBER 29, 2009
8:00 PM

MAYOR BARSA

COUNCILMAN BRIZZOLARA
COUNCILMAN KNIGIN
COUNCIL PRESIDENT SCOTT

COUNCILMAN GUERCIO
COUNCILMAN RAPAPORT
COUNCILMAN CONDOLEO

Call to order

Flag Salute & Moment of Silence

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Press Journal.

Roll Call of the Council:

Mayor Barsa _____	
Councilman Brizzolara _____	Councilman Guercio _____
Councilman Knigin _____	Councilman Rapaport _____
Council President Scott _____	Councilman Condoleo _____

Public Hearing of Ordinance 08:13 entitled:

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE TO FIX SALARIES, WAGES, AND COMPENSATION OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES OF THE BOROUGH OF NORWOOD, COUNTY OF BERGEN, AND STATE OF NEW JERSEY" AND SETTING FORTH THE METHOD OF PAYING SALARIES AND ANY OTHER ORDINANCES AMENDING SAID ORDINANCE.

Consent Agenda:

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

08:190 Authorizing a lease agreement between the Borough of Norwood and the Norwood Public Library

08:191 Authorizing the Borough Clerk to issue raffle licenses to the Woman's Club of Norwood-Northvale for on-premise 50/50 and an on-premise draw

08:192 Approving the temporary appointment of Alyson Lazarus, 533 Hughes Street, Northvale as a part-time Technical Assistant in the Building Department for \$15/hr., 15hrs/week until 12/31/2008

Consent Agenda cont'd:

08:193 Awarding the contract for the Community Development Block Grant for Handicap Accessible Curbs and Ramps to Covino & Sons, 2-06 37th Street, Fairlawn, NJ for a total contract price of \$72,979.00

Items for discussion:

- Capital Ordinance
- 2008 CDBG Barrier Free Restrooms – Neglia request for an architect to design the project
- 2009 Mayor and Council Meeting Schedule
- League of Municipalities Convention – # of attendees
- Borough Engineer Report
- Borough Attorney Report
- Administrator Report

General Public Comment:

Closed Session: Approval of Resolution 08:194 for the purpose of discussing personnel issues and contract negotiations.

Adjournment:

Borough of Norwood
Work Session
October 29, 2008

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 8:04 PM.

Mayor Barsa led the Council and those in attendance in a salute to the American flag and asked for a moment of silence.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Press Journal.

PRESENT AT ROLL CALL:

Mayor	James Barsa
Councilman	Tom Brizzolara
Councilman	Michael Knigin
Councilman	Anthony Guercio
Councilman	Allen Rapaport
Councilman	Edward Condoleo

ALSO PRESENT:

Borough Attorney	Andrew Fede
Borough Engineers	Matthew Neuls
Labor Counsel	Doug Doyle

ABSENT:

Council President	Barry Scott
-------------------	-------------

Public Hearing of Ordinance 08:13 entitled:

Mayor Barsa stated that he had before him Ordinance No. 08:13 for Council action entitled:

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE TO FIX SALARIES, WAGES, AND COMPENSATION OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES OF THE BOROUGH OF NORWOOD, COUNTY OF BERGEN, AND STATE OF NEW JERSEY" AND SETTING FORTH THE METHOD OF PAYING SALARIES AND ANY OTHER ORDINANCES AMENDING SAID ORDINANCE.

It was moved by Mr. Condoleo and seconded by Mr. Knigin to open the meeting to the public. All Council Members present voted in favor of the motion. No member of the public wishing to be heard, motion to close the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Knigin and declared carried by the affirmative vote of all Council Members present.

A motion to adopt Ordinance 08:13 was made by Mr. Brizzolara and seconded by Mr. Knigin. On the roll call vote:

Ayes: Brizzolara, Knigin and Rapaport
Nays: Condoleo
Abstention: Guercio
Absent: Scott

Mayor Barsa announced that the ordinance was finally adopted and will take effect upon publication in the Press Journal.

Consent Agenda:

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. No Council Member wishing to be heard, Mayor Barsa requested a motion to approve the Consent Agenda consisting of the following items:

- 08:190 Authorizing a lease agreement between the Borough of Norwood and the Norwood Public Library
- 08:191 Authorizing the Borough Clerk to issue raffle licenses to the Woman's Club of Norwood-Northvale for on-premise 50/50 and an on-premise draw
- 08:192 Approving the temporary appointment of Alyson Lazarus, 533 Hughes Street, Northvale as a part-time Technical Assistant in the Building Department for \$15/hr., 15hrs/week until 12/31/2008
- 08:193 Awarding the contract for the Community Development Block Grant for Handicap Accessible Curbs and Ramps to Covino & Sons, 2-06 37th Street, Fairlawn, NJ for a total contract price of \$72,979.00

Motion was made by Mr. Knigin and seconded by Mr. Brizzolara. On the roll call vote, all Council Members present voted in favor of the motion.

Items for discussion:

Capital Ordinance – Mrs. McMackin reviewed the items that were previously discussed and approved for inclusion in the 2008 capital budget (Attachment A). She explained that a portion of the road program would be covered from funds remaining in the 2006 and 2007 road program ordinances.

Mrs. McMackin reported that attempt would be made to prepare a bond ordinance for introduction that would be adopted in December. Mr. Knigin noted the omission of a generator for the Ambulance Corps and Mrs. McMackin advised she would investigate this.

At this time Mayor Barsa, questioned whether the Norwood Board of Education would be able to “picky back” off the Borough’s road program ordinance. Mr. Neuls estimated that their portion of the cost would be approximately 80% or \$80,000.00. Mr. Fede requested that he be provided a written estimate that he would present and discuss with the attorney for the Board of Education so that an agreement could be entered similar to the Riverside Cooperative agreement.

2008 CDBG Barrier Free Restrooms – Neglia request for an architect to design the project – following discussion, it was the consensus of the Council that a resolution be prepared for the November 5, 2008 Public Meeting awarding a contract for the design of this project to RSC Architects in an amount not to exceed \$7,200.

2009 Mayor and Council Meeting Schedule – Mrs. McMackin reviewed the the proposed annual meeting notice of Regular and Work Session Meetings of the Mayor and Council (Attachment B) as well as the Public Notice of federal and state legal holidays (Attachment C). No objections were voiced to either schedule.

League of Municipalities Convention – # of attendees – Mrs. McMackin confirmed the attendance of each Council Member.

Borough Engineer Report – Mr. Neuls reviewed Neglia Engineering report dated October 23, 2008 (Attachment D).

Borough Attorney Report – Mr. Fede noted the lease agreement he prepared between the Borough and the Norwood Public Library and the resolution authorizing it that was approved under the Consent Agenda (08:190).

Mr. Knigin questioned whether the resolution authorizing the signing of an agreement between the Borough and the Bergen County Regional Emergency Medical Services (REM) was annulled as requested by the Ambulance Corps. Mayor Barsa advised that although a letter was sent to this effect, REM has requested a meeting with him.

Administrator Report – Mrs. McMackin reported on the following:

- \$157,000.00 received from the Public Library in payment of 2008 rent
- an amending resolution regarding the construction management services for the 2008 CDBG Barrier Free Ramp Project was needed changing the amount from \$7,000 to \$7,850. Motion approving preparation of this resolution for the November 5, 2008 Public Meeting was made by Mr. Knigin, seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

Administrator Report (continued):

- The polls will be open on Election Day, November 4, 2008 from 6 AM to 8 PM. Challengers for both parties are not to interfere with the voters. Challengers will be provided the names of those voting by the Board Workers. Challengers are not to be near the machines at the close of polls. Any non-complying challenger will be removed from the polls by a Police Officer.
- DPW interlocal agreements are still being worked on. Although sample agreements were obtained from other municipalities, none were applicable for the Borough's purposes.
- Ms. Tricia Scott from AR James Media has been invited to the November 25, 2008 Work Session to discuss bus shelters

At this time Mr. Brizzolara questioned why the residents of High and Summit streets were not invited to this meeting to discuss traffic calming solutions. Mr. Neuls explained that Neglia Engineering did not have a traffic engineer available to attend this evening's meeting;; therefore, the discussion has been rescheduled for the November 25, 2008 Work Session. Mayor Barsa confirmed that the residents will be notified via Swift Reach.

Mr. Knigin reported attending a fundraiser at which the Governor of Louisiana, Bobby Jindal was a speaker. He advised that he is extremely impressed with this young politician and voiced his opinion that he will most likely play a meaningful role in the Republican party.

Mayor Barsa reported that the first annual Norwood Day was a triumph and thanked everyone who contributed to its success, especially, Mrs. McMackin for the hours she expended.

Mr. Rapaport reported that the 5K Run was also very successful and commended the members of the Fire Department, Police Department, Ambulance Corps and DPW for their involvement. He also thanked the Mayor and Mrs. McMackin for making "Norwood shine" on Norwood Day.

General Public Comment:

Mayor Barsa asked for a motion to open the meeting to the public. The motion was made by Mr. Knigin, seconded by Mr. Guercio and declared carried upon the affirmative vote of all Council Members present.

No member of the public wishing to be heard, motion to close the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Knigin and declared carried upon the affirmative vote of all Council Members present.

Closed Session: Approval of Resolution 08:194 for the purpose of discussing personnel issues and contract negotiations:

Motion approving Resolution 08:194 was made by Mr. Knigin seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

At 8:35 PM, Mayor Barsa declared a five-minute recess.

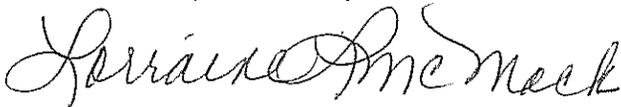
Mayor Barsa resumed open session at 10:00 PM.

Motion was made by Mr. Rapaport authorizing the Fire Prevention Official to be paid the remainder of the Fire Prevention Secretary's salary for the year 2008 beginning November 1, 2008. The motion was seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present with the exception of Mr. Guercio.

Adjournment:

Motion to adjourn at 10:05 PM was made by Mr. Condoleo, seconded by Mr. Guercio and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,



Lorraine L. McMackin, RMC, CMC
Administrator/Clerk

ATTACHMENT "A"

DEPARTMENT REQUESTS QUANTITY UNIT PRICE TOTAL

POLICE

Powerheart G3 AED with 2 sets of adult electrodes, carrying case, rescue link software and cable	3	\$ 1,550.00	\$ 4,650.00
Pediatric Equipment for the AED's Pediatric Electrodes (2 sets)	6	\$ 98.95	\$ 593.70
Kenwood Handheld Radios	15	\$ 800.00	\$ 12,000.00
MDT for patrol cars	5	\$ 6,333.24	\$ 31,666.20
 Total Police Department			\$ 48,909.90

FIRE DEPARTMENT

Explorer Helmets	11	\$ 300.00	\$ 3,300.00
Firemen Helmets	5	\$ 300.00	\$ 1,500.00
Protective Gear	4	\$ 3,000.00	\$ 12,000.00
Portable Radios	5	\$ 1,000.00	\$ 5,000.00
SCBA Masks	5	\$ 200.00	\$ 1,000.00
SCBA Escape packs	2	\$ 2,500.00	\$ 5,000.00
 Total Fire Department			\$ 27,800.00

EMS

Install vital signs monitor into both ambulances	2	\$ 2,500.00	\$ 5,000.00
Carbon Monoxide detecting device in patients blood	1	\$ 5,000.00	\$ 5,000.00
Laptop computers to perform electronic charting	2	\$ 5,000.00	\$ 10,000.00
 Total EMS			\$ 20,000.00

DPW

Pick-up and plow for Super Calcium Tanks for Salt Spreader	1	\$ 39,000.00	\$ 39,000.00
Chipper	1	\$ 2,500.00	\$ 2,500.00
Paint Machine	1	\$ 35,000.00	\$ 35,000.00
Hydraulic Crimpers Unit for Hydraulic hoses	1	\$ 5,300.00	\$ 5,300.00
	1	\$ 10,000.00	\$ 10,000.00
 Total DPW			\$ 91,800.00

Streets & Sidewalks			\$ 827,745.00
Fox Hill Conservation Area - BC Open Space Trust Fund Grant 2007			\$ 15,000.00 \$15,000 Grant
2008 CDBG for Handicap Accessible Restrooms			\$ 55,000.00 \$40,000 Grant
 Total 2008 Capital Budget			\$ 1,086,254.90
Down payment for Capital			54,312.75

ATTACHMENT "B"

BOROUGH OF NORWOOD
MAYOR AND COUNCIL
ANNUAL MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Mayor and Council of the Borough of Norwood, Bergen County, State of New Jersey, will conduct their Regular Meetings and Work Sessions for the year 2009 as follows: All regular meetings begin at 8:00 PM and all work sessions will be precluded with an open public forum beginning at 7:30 PM where the public is invited to meet with any member of the Governing Body. All meetings are held in Council Chambers, 455 Broadway, Norwood, New Jersey and all meetings are open to the public.

January 6 –Sine Die/ Reorganization/Public Meeting –beginning 7:00 PM

January 14- Work Session

January 28 – Work Session

July 7 – Public Meeting

July 29 – Work Session

February 3 – Public Meeting

February 11 – Work Session

February 25 – Work Session

August 4 – Public Meeting

August 26 – Work Session

March 3 – Public Meeting

March 11 – Work Session

March 25 – Work Session

September 1 – Public Meeting

September 30 – Work Session

April 7 – Public Meeting

April 15 – Work Session

April 29 – Work Session

October 6- Public Meeting

October 28 – Work Session

May 5 – Public Meeting

May 13 – Work Session

May 27 – Work Session

November 4 – Public Meeting (Wed.)

November 24 – Work Session (Tues)

June 3 – Public Meeting (Wed.)

June 24 – Work Session

December 1 – Public Meeting

December 16 – Work Session

December 30 – Work Session

THE MAYOR AND COUNCIL AT ANY MEETING MAY TAKE FORMAL ACTION

ATTACHMENT "C"

BOROUGH OF NORWOOD
PUBLIC NOTICE

BE IT RESOLVED that the Mayor and Council of the Borough of Norwood does hereby approve the following dates in the year 2009 for observance of federal and state legal holidays and in accordance to the Borough's Personnel Policy as follows:

New Years Day	Thursday, January 1, 2009
The Day After New Years Day	Friday, January 2, 2009
Martin Luther King Jr. Day	Monday, January 19, 2009
President's Day	Monday, February 16, 2009
Good Friday	Friday, April 10, 2009
Memorial Day	Monday, May 25, 2009
Independence Day	Friday, July 3, 2009
Labor Day	Monday, September 7, 2009
Columbus Day	Monday, October 12, 2009
Veteran's Day	Wednesday, November 11, 2009
Thanksgiving.....	Thursday, November 26, 2009
Day After Thanksgiving	Friday, November 27, 2009
Christmas	Friday, December 25, 2009

These dates shall be advertised in two official newspapers and posted continuously in the Office of the Borough Clerk, 455 Broadway, Norwood, NJ 07648.

Lorraine L. McMackin, RMC, CMC
Borough Clerk



ENGINEERING ASSOCIATES

Joseph E. Neglia, P.E., P.L.S., P.P.
CEO, Chairman of the Board
Michael J. Neglia, P.E., P.L.S., P.P.
President

Gregory Polyniak, P.E., P.P.
Michael F. Berliner
Dominick Villano, P.E.
Thomas R. Solfaro, P.E., C.M.E.
Daniel Kaufman, P.E., P.P.
Brian Intindola, P.E.
Quentin W. Wiest
Joann Signa

34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
: 201.939.8805
Fax: 201.939.0846
info@negliaengineering.com
www.negliaengineering.com

Civil Engineering
Municipal Engineering
Traffic Engineering
Planning
Land Surveying
Construction Management

ENGINEER'S REPORT
BOROUGH OF NORWOOD
October 23, 2008

1. **SUMMIT ST., HIGH ST., HUDSON AVE. & ROCKLAND AVE.**
TRAFFIC ANALYSIS

Neglia Engineering Associates has made a presentation and written report outlining findings regarding traffic patterns in the study area. Speed of vehicles was recorded utilizing several methods and our findings were detailed in the report and presentation. We made a follow up report to the Mayor and Council and residents on February 27.

Also, the Borough received funding for the installation of five (5) raised intersections in the study area from the New Jersey Department of Transportation as part of the annual Municipal Aid - Safe Streets to Schools program. The grant was under agreement as of March 2008. The construction contract needs to be awarded within 18 months (by September 2009) of the date the grant went under agreement. We have developed a proposal for the preparation of the engineering design and construction documents for the traffic calming improvements and forwarded the same to the governing body. We planned a presentation and information session to help educate the residents in the area about the project. This session will need to be scheduled in November to accommodate a scheduling conflict with our Traffic Engineering Principal. It is my understanding that the residents in the vicinity of the project will be notified so that they can attend and learn about the project. We anticipate that engineering design can take place during the winter months and construction can be underway in the spring pending the information session and approval by the governing body.

2. **KENNEDY PARK WAR MEMORIAL**

The Borough has received a matching grant from the Bergen County Open Space Trust Fund in the amount of \$60,000.00.

We have met with representatives of the Borough and the Norwood American Legion, and we have prepared engineering drawings and bid documents for improvements to the existing war memorial.

Sealed Bids were received on four (4) occasions November 2007, March 2008, May 2008 and July 2008. On each occasion, the bids which were received exceeded the Municipality's budget for the project. In accordance with the approval of the governing body, we have entered into negotiations with several contractors who submitted bids during the last two (2) bidding occasions.



To date, we have had discussions with (2) bidders regarding ways to accomplish the project within the allotted funding. We are conducting additional meetings currently and will issue a set of conditions allowing all involved contractors to provide a revised price quote for the project for consideration. These negotiations are taking place in accordance with the New Jersey Local Public Contracts Law. Any action following the negotiation must be reviewed by the Municipal Attorney for compliance with all applicable laws.

We have distributed specifications for the expansion of the monument itself to three (3) contractors for price quotes. We have received price quotes from all three (3) contractors and recommend awarding the contract to Sprung Memorial Group. The governing body approved the award and we received the cut sheet with the names spelled for review.

3. **LIVINGSTON STREET BEAUTIFICATION**

Based on preliminary studies and meetings with the Bergen County Planning Department and County Engineer, we have developed a conceptual plan for Streetscape Improvements to Livingston Street between Broadway and Rockaland Avenue within the Borough of Norwood. The preliminary plan was developed in consideration of the existing and anticipated traffic volumes in the area along with ways to address the circulation and parking associated with the existing and potential future uses along the Livingston Street Corridor.

Based on the approval of our proposal for professional engineering services, Neglia Engineering is proceeding with the Base Map preparation phase of our contract. Field surveying services has been ongoing for about two (2) weeks. After the completion of the base mapping work, we will proceed with our preliminary design layout plan. This plan will incorporate the proposed improvements and will be presented to the County Planner and Engineer for final comments prior to full design. At the same time, the plan will be provided to the Borough to insure that all stakeholder recommendations and concerns are addressed prior to proceeding with the full engineering design.

4. **BLANCH AVENUE & KENSINGTON AVENUE DRAINAGE / BLANCH AVENUE WEST DRAINAGE**

As requested by the Borough and the Bergen County Engineering Department, we have investigated various drainage complaints along Blanch & Kensington Avenue. Also, we have investigated reports of ponding along Blanch Avenue in the westerly portion of the Borough.

We have also prepared a report of our findings which we have submitted to the Borough as well as the Bergen County Engineering Department.

We have proposed improvements to Blanch Avenue from Summit Avenue to Somerset Road and from the CSX Railroad Right of Way to Grissom Place. These improvements have been discussed with the Bergen County Engineering Department under an arrangement where the County would fund the improvements and the Borough would commission the design and bidding documents. A detailed cost estimate has been prepared and a proposal for engineering services has also been developed and submitted. The Borough has approved our proposal contingent upon the certification of funding by the County of Bergen. We will begin with the surveying and design once the County confirms that funding is set aside for this project and the Borough directs our office to proceed.



5. **KENNEDY PARK DRAINAGE IMPROVEMENTS**

As requested, Neglia Engineering Associates sought price quotes for drainage improvements at the Northwest comfort station at the Kennedy Park Field Complex near Hudson Avenue. The improvements include the installation of two concrete seepage tanks, overflow pipe and associated improvements. The project was awarded to Gothold Paving and construction is scheduled to begin as of January 31, 2008. The project has been completed.

Additional improvements have taken place in the eastern portion of the field complex near the walking trail. These improvements consist of several field drains and pipe connecting to an existing catch basin in the field near Hudson Avenue. We have solicited three (3) price quotes to complete this work. The project was awarded to Smith Soudy Asphalt Construction Company. The work has been completed.

6. **NJDOT 2009 Safe Routes to Schools Program**

The New Jersey Department of Transportation has issued the Safe Routes to Schools application for the year 2009. On behalf of the Borough, we filed an application for the replacement of the sidewalk along the westerly side of Summit Street from Hudson Avenue to Broadway. In addition, we filed a joint application with the Borough of Old Tappan for sidewalks along Broadway in Norwood and Central Avenue in Old Tappan to facilitate better pedestrian access for school students in both towns and students of Northern Valley Old Tappan Regional High School. The application was filed both electronically and on paper as required by May 2, 2008.

7. **NJDOT 2009 Municipal Aid Program**

Neglia Engineering Associates has submitted an application under the NJDOT 2009 Municipal Aid Program on behalf of the Borough. The application requests funds for the improvement of pedestrian facilities along Broadway from the Municipal Building east to Piermont Road. Improvements will include a new walkway and other site improvements including low level lighting. The application was filed electronically on June 18, 2008 and paper copies of the application were hand delivered to the NJDOT regional office in Newark, NJ on June 20 as required.

8. **2008 CDBG BARRIER FREE RAMP PROJECT.**

Neglia Engineering Associates has worked with the Borough Administrator to identify 36 remaining curb ramps in the Borough which should be replaced. Community Development Block Grant money which has been received by the Borough can be used to complete the required construction cost. As in the past, soft costs must be absorbed by the Borough. The plans and bid documents have been prepared and the bid opening took place on Tuesday, October 21, 2008. Our office has recommended awarding the contract to Covino & Sons Construction, the low bidder. We have scheduled a pre-construction meeting for October 30, 2008, pending approval of the contract by the Borough.

9. **2008 CDBG BARRIER FREE RESTROOM RECONSTRUCTION – KENNEDY FIELD COMFORT STATION**

It is my understanding that the Borough is receive funding to reconstruct the restrooms in one of the two comfort stations at the Kennedy Field Complex to comply with the Barrier Free Subcode. I met with an architect on the project site to assist me in the development of a proposal for services and in the general direction of the project. Netta Architects submitted a proposal for the work which I forwarded to the Borough for consideration. In addition, I solicited a proposal from RSC architects.



The proposal was received and I recommended award of this design contract to RSC Architects as they provided the lower of the two prices.

10. **2008 Road / Sidewalk Improvement Program**

Neglia Engineering Associates has prepared a construction cost estimate for the refurbishment of remaining roads in the Cobblestone Crossing area of the Borough as these streets remain in need of repaving. In addition, Mayor Barsa has requested that we prepare an estimate for sidewalk reconstruction in several areas of the Borough. Following my recent meeting with the Borough on the status of a number of roadway and sidewalk segments in the Borough, I have developed a revised estimate which represents a proposed roadway and sidewalk improvement program for 2008. This revised estimate has been submitted to the Borough. We have submitted a comprehensive proposal for engineering design services for this project. We are looking forward to proceeding on this project.

11. **Fox Hill Manor – Wetlands Transition Area Waiver Application**

Neglia Engineering Associates has furnished a proposal for Wetlands Transition Area Waiver application services related to the Fox Hill Manor property. There is a desire to pave an existing gravel road around the rear of the main building. The road is located within 30 feet of known freshwater wetlands which were mapped when Neglia Engineering Associates (NEA) as part of the Fox Hill East Open Space Inventory. Also, the road is located within 150 feet of a stream channel which may be classified as Category One State Open Water. As a result, a Transition Area Waiver or Diversion would be required to permit the existing gravel roadway to be paved.

12. **Dwars Kill Lane – Water Main Break and Pavement Restoration**

As the result of a July, 2008 water main break on Dwars Kill Lane, the recently paved roadway was severely damaged. Portions of the pavement have been heaved and the sub grade layer was washed away to some extent by the water. Neglia Engineering has evaluated the level of damage to the new pavement and is corresponding with United Water relative to the scope of the necessary repairs to return Dwars Kill Lane to its new condition. A formal written request to repair the roadway has been sent to United Water. The request details the lateral extents of the required repairs and the recommended means and methods of completing the repairs.

13. **Residential Construction – 479 Summit Street**

I have been informed that both neighbors of the above listed residential construction project are dissatisfied with the construction work that has been done on the project site along their property lines and are concerned with impacts on their property. The complaints are generally related to grading and site drainage. This office has worked with the Borough Construction Official to identify deficiencies on the site. The builder has addressed some items which were requested during construction. Following a planned site meeting on October 24, 2008, I will issue correspondence identifying the remaining items which need to be addressed from a site engineering perspective in order for the project to be considered complete.



14. Intersection Striping Improvements – Broadway at Piermont Road

As requested by the governing body, I have met with representatives of the Bergen County Engineering Department and Traffic Operations Divisions regarding Striping Improvements at the intersection of Broadway at Piermont Road. The County is unable to stripe the intersection this year because of budget constraints, but they did delineate the proposed striping. New striping will help drives to approach the intersection more safely. I am continuing to work with the Traffic Operations Division and the Norwood Public Works Department to get the striping installed in the next couple of weeks.

Please feel free to contact the undersigned if you should have any questions or require any additional information regarding this report.

Respectfully submitted,
Neglia Engineering Associates

Matthew J. Neuls, P.E.
For the Borough Engineer
Borough of Norwood

M:\Norwood\The Norwood Engineer Reports\2008 Engineer Reports\Engineers Report - 102308.doc