

Borough of Norwood  
Work Session  
February 11, 2009

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 8:02 PM.

Mayor Barsa led the Council and those in attendance in a salute to the American flag and asked for a moment of silence.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Press Journal.

**PRESENT AT ROLL CALL:**

Mayor	James Barsa
Councilman	Tom Brizzolara
Councilwoman	Marianne Orecchio
Councilman	Barry Scott
Council President	Anthony Guercio (8:08 PM)
Councilman	Allen Rapaport
Councilman	Edward Condoleo

**ALSO PRESENT:**

Borough Attorney	Andrew Fede
Borough Engineer	Matthew Neuls

Mayor Barsa wished Mrs. Orecchio a happy belated birthday and announced that he was closing Borough Hall offices in honor of Mrs. McMackin's birthday which is Sunday, February 15, 2009.

**Consent Agenda:**

Mayor Barsa asked if any Council Member wished to remove an item from the Consent Agenda. Since no one wished to be heard, Mayor Barsa entertained a motion to approve the Consent Agenda. It was moved by Mr. Scott and seconded by Mr. Brizzolara to approve the items on the Consent Agenda. On the roll call, all Council Members present voted in favor of the motion.

The Consent Agenda was approved as follows:

- 09:49 Awarding the negotiated contract for the Kennedy Park War Memorial Improvements to Let it Grow, In., 52 Ackerson St., River Edge, NJ for the negotiated price of \$129,119
- 09:50 Endorsing the hiring of Carinne Murphy, 226 Doxey Dr., Park Ridge, NJ as a part-time Board of Health Secretary/Registrar for twenty-hours per week at a salary of \$15/hour and \$100/Board of Health Meeting
- 09:51 Authorizing Joan Mullane to train Carinne Murphy for 2hours per day at a fee of \$25/hour from February 10-13

At this time, Mr. Scott commended the members of the Board of Health for hiring a very qualified individual who will be an asset to the Borough.

**Items for Discussion:**

NJ Department of Environmental Infrastructure Trust Fund Application – Mr. Condoleo advised that the Borough Auditor has recommended that the Borough not move ahead with this expenditure of \$82,500 since there is no guarantee that the application will be approved for inclusion in this zero or no interest loan program. Mr. Scott confirmed with the Borough Engineer that this sum covers the design and regulatory State approvals. He suggested that the Borough Engineer be authorized at this time to prepare the drawings and submit a revised budget.

The Administrator/Clerk advised that she recently attended a seminar in Mt. Laurel regarding this program. She explained that this trust fund has been in existence a long time and has a AAA bond rating. Although a bond ordinance has to be adopted by the Borough, the money would come from the State at a zero per cent or two per cent loan payable over twenty years. She stressed that in order to be considered for the loan, the application has to be submitted by March 2, 2009. She voiced her opinion that the need for paying the permit fees beforehand is the way the State is determining those municipalities seriously considering projects.

Following further discussion, Mr. Condoleo advised that he would revisit this matter with the Borough Auditor. Mayor Barsa confirmed with the Administrator/Clerk that should the Auditor have a more favorable response, a special meeting could be scheduled and attended by at least four Council Members to approve the \$82,500 expenditure. The application could then be submitted to upgrade the two sewer pump stations. All Council Members present were in favor of this strategy.

Application for Fireman – Stacey VanBrandenburg – Motion to approve the application of Ms. VanBrandenburg was made by Mr. Condoleo, seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

Borough Attorney Report:

Ordinance re background checks for coaches – Mr. Fede explained he reviewed the Borough of Northvale ordinance regarding Child Protection Regulations and also one adopted by the Borough of Paramus. He voiced his opinion that they cover what the Mayor and Council want and was authorized to prepare a draft for review by the Recreation Committee and governing body.

Administrator Report:

National Incident Command – Mrs. McMackin noted that all elected officials must meet the ICS 402 level requirements and that a class will be given at the Police Academy on March 7, 2009. She will work with the Chief of Police to see if a training class could be scheduled in Norwood for attendance by other municipalities.

Resolutions March 3<sup>rd</sup> Public Meeting – Mrs. McMackin referred to the following two resolutions:

- Requesting minimum of 35 years until Joseph McGowan's next parole date
- Amending binding arbitration laws in the State of New Jersey

Motion to place them on the March 3, 2009 Public Meeting was made by Mr. Rapaport, seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

Proposal for File Storage Rooms:

Mrs. McMackin explained that there is need for shelving in the storage rooms used to house the Borough's records, both current and archival. She noted that two quotes were received to install movable shelving one for \$14,590 and another for \$9,950.00. She advised that there is approximately \$96,000.00 available in a capital ordinance that could be used for this purpose. Motion to further discuss this matter at the next Work Session (February 25, 2009) was made by Mr. Scott, seconded by Mr. Condoleo and declared carried upon the affirmative vote of all Council Members present.

At this time, Mr. Rapaport referred to the Bergen County Improvement Authority Fund and Mrs. McMackin explained it is very similar to the New Jersey Infrastructure Trust Fund whereby low interest rate loans are available for the purchase of equipment.

At this time, Mayor Barsa recognized Richard Williams, Chairman of the Norwood Historic Preservation Committee. Mr. Williams referred the Committee's proposal to delineate the boundaries of the Haring Cemetery as per the \$5,098.00 quote received from the mason contractor, William Falkenstern (Attachment A). He explained that the boundaries would be one-half granite and one-half cobblestone with the blocks installed 2 inches deep in concrete. He questioned whether the Borough would have to do another survey and whether the blocks could be placed on the property line. Following discussion as to whether or not the block installation would constitute a fence, the Borough Attorney was asked to examine the fence ordinance to determine whether the blocks could be installed on the property line which would be the preference of the Committee. It was the consensus of the Council to approve the proposal with further discussion at the next Work Session (February 25, 2009). Mrs. McMackin reminded that two additional quotes would have to be obtained from vendors and Mr. Williams agreed to do so.

**General Public Comment:**

Motion to open the meeting to the public was made by Mr. Brizzolara, seconded by Mrs. Orecchio with all Council Members present voting aye. No one wishing to be heard, motion to close the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Condoleo and declared carried upon the affirmative vote of all Council Members present.

**Adjournment:**

Motion to adjourn the meeting at 8:45 PM was made by Mr. Guercio, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC  
Administrator/Clerk

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