

Borough of Norwood
Work Session
October 27, 2010

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 8:06 PM.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Press Journal.

Present at Roll Call:

Councilman	Frank Marino
Councilwoman	Marianne Orecchio
Council President	Ed Condoleo
Councilman	Allen Rapaport
Councilman	John Nicolai

Absent:

Councilman	Barry Scott
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Also Present:

Borough Attorney	Andrew Fede
Borough Engineer	John Speer

Adoption of Resolution 10:187 approving raffle licenses for the Woman's Club of Norwood-Northvale

Motion of adoption was made by Mrs. Orecchio, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

At this time, Mayor Barsa referred to a Resolution endorsed by the League of Municipalities supporting S-2310/A-3283 that caps an arbitration award at 2% and asked for Council feedback.

Mr. Nicolai questioned whether the 2% cap pertained to the entire length of a contract or per year. Mr. Marino advised of his disapproval voicing his opinion that public employees are again being penalized. Mr. Rapaport noted that the Police Department budget is one-third of the municipal budget and voiced his opinion that the 2% cap should have leverage with arbitrators. Mr. Condoleo voiced his opinion that a cap tied to the rate of inflation would be more appropriate. Mayor Barsa reminded that next year there would be a 2% cap for the municipal budget to include raises and arbitration awards. Mr. Fede advised that he would read the bill and recommended all do so in order for a vote to be taken at the November 3, 2010 Public Meeting as to whether the governing body wishes to adopt this Resolution.

Items for Discussion:

Engineer's Monthly Report: Attached is Mr. Speer's report (Attachment "A").

Mr. Rapaport referred to the pump station specifications and recommended that they contain a specific time period that the contractor has to respond to a service call.

Attorney's Report: Mr. Fede advised that he had tax appeals, a personnel and an attorney-client privilege matter to discuss in Closed Session.

At this time, Mr. Rapaport referred to Borough employees who are members of volunteer emergency services and who as a requirement of their certification, must go back into the community to teach classes. He explained that this is accomplished on their personal time and voiced his opinion that it should be done on Borough time. Following a very brief discussion, motion was made by Mr. Rapaport to authorize the Borough Attorney and Administrator to draft a policy permitting Borough employees who are members of volunteer emergency services to teach students and seniors classes relevant to their training and certification on Borough time. The motion was seconded by Mrs. Orecchio with all Council Members present voting aye.

Administrator Report:

Jay Street Drainage: Mrs. McMackin reported that a letter was sent to the DOT formally withdrawing the application for the High/Summit Streets and Rockland/Hudson Avenues traffic calming intersections project including request that the \$150,000.00 be reapplied for the Jay Street drainage project.

Smart Energy Direct: Mrs. McMackin advised that the installation is moving along. The contractor was in Borough Hall yesterday and the work is well under \$50,000.00. Therefore, the Borough will be permitted to file a new application to use the \$150,000 for the Jay Street drainage project.

2011 Municipal Budget: Mrs. McMackin informed that all Department Heads were instructed to submit their 2011 budgets by November 1, 2010 to include capital expenditures. Any department over the 2% cap will be required to submit an explanatory statement. She anticipates that she will have a spread sheet available for the Finance Committee by the end of November.

2011 Municipal Calendar: Mrs. McMackin reported that all Departments, Boards, Commissions and Committees were asked to submit their 2011 meeting dates and calendar information by November 15, 2010. She asked all department liaisons to intervene on her behalf to get all departments to comply since this is a massive undertaking that takes a great deal of time.

2011 Mayor and Council Meeting Dates: Mrs. McMackin recommended that in keeping with the Council's decision to have one Work/Executive Meeting per month and the fact that Borough Hall hours for Wednesdays are 8:30 AM to 7:30 PM, that the Regular Meeting be held the second Wednesday of the month, and the Work/Executive Session the 4th Wednesday of the month. Following a brief discussion regarding how this change would help the workflow for the Finance Office with entering Purchase Order/Vouchers and generating a Bill List, a motion was made by Mr. Condoleo that the Mayor and Council meeting dates be changed to the second Wednesday for the Public Meeting and the fourth Wednesday for the Work/Executive Session. The motion was seconded by Mr. Rapaport and carried upon the affirmative vote of all Council Members present. Mrs. McMackin noted that she would amend the By-Laws accordingly for adoption at the 2011 Reorganization Meeting.

General Election 2010: Mrs. McMackin reminded all to vote on Tuesday, November 2, 2010 between the hours of 6 AM and 8 PM in their respective voting districts—District 1 – Holy Family School; District 2 – Borough Hall.

At this time, Mr. Rapaport asked that the letter from the County Executive regarding whether the Borough wished to participate in an auction for gas and electricity be placed on the next Work Session agenda (December 1, 2010).

Mr. Condoleo referred to the resolution prepared by the Norwood Historic Preservation Committee and read same. Mr. Rapaport reminded that the temporary boundary markers were to be removed and the permanent ones installed.

General Public Comment:

Motion to open the meeting to the public was made by Mrs. Orecchio, seconded by Mr. Condoleo and declared carried upon the affirmative vote of all Council Members present.

Robert Garner, 8 Meadow Lane, requested that the Council defer action on the resolution presented by the Norwood Historic Preservation Committee as the neighborhood coalition has no knowledge of it and they are working on their own drawings.

Richard Williams, 327 Tappan Road, Chair of the Norwood Historic Preservation Committee, confirmed that the Engineer was directed to install the corner markers, noting that to date it has not been done.

Mayor Barsa advised that the resolution prepared by the Norwood Historic Preservation Committee will be placed on the December 1, 2010 Work Session Agenda and asked Mr. Garner to have the neighborhood coalition plans ready for discussion at that time.

No one else wishing to be heard, a motion to close the meeting to the public was made by Mrs. Orecchio, seconded by Mr. Marino and declared carried upon the affirmative vote of all Council Members present.

At 8:50 PM, Mayor Barsa asked for a motion adopting Resolution 10:188 authorizing the Mayor and Council to convene in Closed Session to discuss tax appeals, a personnel matter and contract negotiations after which time formal action may be taken. The motion was made by Mr. Rapaport and seconded by Mrs. Orecchio with all Council Members voting aye.

Mayor Barsa reconvened the meeting at 9:50 PM. (Mr. Condoleo left the meeting at 9:50 PM)

Mayor Barsa asked for a motion adopting the following resolutions:

- 10:189 Authorizing Settlement of Tax Appeal of Frank Mauro
- 10:190 Authorizing Settlement of Tax Appeal of Sandy Cannold
- 10:191 Authorizing Settlement of Tax Appeal of Raffi & Hersik Alaverdian

Motion of adoption was made by Mr. Nicolai, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

Adjournment:

Motion to adjourn at 9:52 PM was made by Mr. Marino, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC
Administrator/Clerk