

Borough of Norwood
Work Session
June 27, 2012

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 8:00 PM.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record.

Present at Roll Call:

Mayor	James P. Barsa
Councilman	John Nicolai
Councilwoman	Marianne Orecchio
Councilman	Barry Scott
Council President	Frank Marino
Councilman	Allen Rapaport
Councilman	Edward Condoleo (8:03 PM)

Also Present:

Borough Attorney	Andrew Fede
Borough Engineer	Daniel Kaufman

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove or discuss an item. No one wishing to be heard, Mayor Barsa asked for a motion to approve the Consent Agenda consisting of the following Resolutions:

- 12:126 Awarding the Contract for the Haring Cemetery Landscape Improvements to Pat Scanlon Landscaping Inc. in the amount of \$15,764.30
- 12:132 Authorizing the Renewal of Plenary Retail Consumption, Distribution and Club Licenses for the license year July 1, 2012-June 30, 2013
- 12:133 Approving the Updated Spending Plan for Funds in the Affordable Housing Trust Account

Motion approving the Consent Agenda was made by Mr. Scott, and seconded by Mrs. Orecchio. All Council Members voted aye with the exception of Mr. Nicolai who abstained.

Items for Discussion:

Letter from Mr. Anthony Iovino, Arcari & Iovino Architects, PC regarding Basketball Court Roof Structure – Mayor Barsa explained that due to the need for basketball gym time, he asked the Borough's architects to explore the possibility of covering the existing basketball court with a roof structure so that it could be utilized throughout the year, similar to Old Tappan's structure. He referred to their quote of \$1,000.00 to do so and asked for Council approval for them to proceed. During discussion, reference was made to the proposed lease agreement with Immaculate Conception Church for field and gym usage. Mayor Barsa advised that another meeting was needed as the Archdiocese is requiring more from the Borough with less gym time than what was discussed at the initial meeting. Motion to authorize Arcari and Iovino to proceed was made by Mr. Nicolai, seconded by Mr. Condoleo and declared carried upon the affirmative vote of all Council Members present. Mrs. McMackin explained that a formal Resolution will be prepared for approval at the July 11, 2012 Public Meeting.

Sump Pump Discharge Ordinance- re: BCUA letter dated 3/7/12 - Mrs. McMackin explained that according to this letter the Borough must inform property owners to inspect their sump pumps, storm drains, downspouts or foundation drains to see that they are not illegally connected into the municipality's sanitary sewer system. Additionally, if in violation, the homeowner has until December 31, 2012 to re-route to the storm sewer system and the municipality has the obligation to help them do so. She further explained that an ordinance is required and that the requisites for a continued certificate of occupancy be amended to include this requirement. Motion authorizing the Borough Attorney to prepare an ordinance for introduction was made by Mr. Scott, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Parking of Commercial Vehicles on Private Property – Mayor Barsa explained that he asked the Property Maintenance Officer to periodically check for residences that have multiple commercial vehicles parked on the property. He advised that the Planning Board is working on making recommendations to amend Chapter 233-13. Mayor Barsa voiced his opinion that the Borough of Old Tappan has a very good ordinance and asked the Borough Clerk to provide all with copies for their review.

Dog Littering and Soiling – Mr. Marino advised that a number of High Street residents have complained about the odor on the street caused by dogs littering on a vacant lot. Mrs. Orecchio noted that there is a similar issue with the senior complex. During discussion, recommendation was made to increase the fine for those not removing dog feces from the present \$25.00. Mayor Barsa asked the members of the Public Health Committee (Messrs. Marino, Nicolai and Scott) to review the Code and make recommendations to the governing body.

Tutti Giorni application for an Outdoor Café License – After the Clerk/Administrator noted that the application was complete and the fee paid, motion to approve the issuance of the license was made by Mr. Scott and seconded by Mr. Condoleo. All Council Members present voted in favor of the motion.

Engineer's Report - Mr. Kaufman reported on the following items:

Livingston Street: The contractor will be rectifying the items cited by Norwood Self Storage. The lights should be installed shortly and the contractor will be milling and paving the intersection on Friday.

Pump Stations: The Piermont Road pump station will be up and running this week. The paving and fencing are the only items remaining.

Broadway Sidewalks: Neglia Engineering will be moving ahead with the design and construction for the installation of sidewalks along Broadway from the Old Tappan border to McClellan. The County engineer will have to configure the “tricky” crossing and the Chief of Police will be asked for his input.

Livingston Street/Phase II: The Administrator/Clerk will be working with Neglia Engineering to finalize the grant application for Phase II of this project.

Borough Attorney's Report – Mr. Fede advised that the Borough was successful in purchasing the affordable housing unit at the Sheriff's sale. The Borough should be receiving the deed to the property at the end of the ten-day waiting period. He noted that July 17, 2012 is the deadline for the Borough to expend its affordable housing funds.

Administrator's Report - Mrs. McMackin explained that she has been working with the Chief Financial Officer, Bond Counsel and the Borough Auditor in preparing a bond ordinance to cover the \$86,500 for the DOT grant for the Broadway sidewalk installation, \$150,000 for the Police radio upgrades and the purchase of a new chipper for the DPW under the County Cooperative Purchasing Agreement. The

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introduction will be at the July 11, 2012 Public Meeting; adoption at the July 25, 2012 Work Session with the 20-day estoppel period ending mid-August.

Mr. Condoleo referred to the \$266,000 remaining in old capital ordinances and Mrs. McMackin advised it was the opinion of the Borough professionals that it would be more advantageous for the Borough to put these funds into capital surplus.

Mrs. McMackin advised that she will meet with the Personnel Committee tomorrow at 9:00 AM to discuss the personnel manual. Review of the manual by the Mayor and Council will be on the July 25 Work Session Agenda.

General Public Comment:

Motion to open the meeting to the public was made by Mr. Rapaport, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present. No one wishing to be heard, motion to close the meeting to the public was made by Mr. Scott and seconded by Mr. Rapaport. All Council Members present voted in favor of the motion.

Adjournment:

Motion to adjourn at 8:55 PM was made by Mr. Condoleo, seconded by Mr. Marino and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC
Administrator/Clerk