

Borough of Norwood  
Work Session  
July 25, 2012

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 8:00 PM.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record.

Present at Roll Call:

Mayor	James P. Barsa
Councilman	John Nicolai (8:10 PM)
Councilwoman	Marianne Orecchio
Councilman	Barry Scott
Council President	Frank Marino
Councilman	Allen Rapaport

Absent: Councilman Edward Condoleo

Also Present:

Borough Attorney	Andrew Fede
Borough Engineer	Daniel Kaufman

Mayor Barsa reviewed the items on the Consent Agenda explaining that upon the advice of the Borough Attorney, Resolution 12:144, Authorizing the Sale of Land, Block 15, Lot 4 in the Borough of Norwood, would be removed for discussion in Closed Session.

Mayor Barsa asked for a motion to approve the Consent Agenda consisting of the following items:

12:145	Authorizing the Execution of License Agreement with ASCAP
12:146	Authorizing Preparation of Appraisals by Donald Helmstetter for Phase II Livingston Street Improvements
12:147	Authorizing Amendment to Lease with Library

Motion was made by Mr. Scott, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Mayor Barsa stated that he had before him an ordinance for Council action entitled:

*An Ordinance Amending the Code of the Borough of Norwood Chapter 189, titled  
“Sewers” to Regulate Sump Pumps*

It was moved by Mrs. Orecchio and seconded by Mr. Rapaport to open the meeting to the public. All Council Members present voted in favor of the motion. No one wishing to be heard, a motion to close the meeting to the public was made by Mr. Scott, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present. Motion to adopt Ordinance No. 12:09 was made by Mr. Rapaport and seconded by Mrs. Orecchio. On the roll call vote:

Ayes Orecchio, Scott, Marino and Rapaport

Nays: None

Absent: Nicolai and Condoleo

There being four (4) ayes and no nays, Ordinance No. 12:09 was approved. Mayor Barsa announced that the ordinance was finally adopted and will take effect after publication in the Record.

Mayor Barsa stated that he had before him an ordinance for Council action entitled:

*BOND ORDINANCE TO AUTHORIZE THE MAKING OF A PUBLIC IMPROVEMENT  
AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT  
AND MACHINERY AND NEW COMMUNICATION AND SIGNAL SYSTEMS  
EQUIPMENT IN, BY AND FOR THE BOROUGH OF NORWOOD, IN THE COUNTY  
OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$285,000  
TOPAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE  
ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE  
FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE  
ISSUANCE OF SUCH BONDS*

It was moved by Mrs. Orecchio and seconded by Mr. Rapaport to open the meeting to the public. All Council Members present voted in favor of the motion. No one wishing to be heard, motion to close the meeting to the public was made by Mrs. Orecchio and seconded by Mr. Scott. The motion was declared carried upon the affirmative vote of all Council Members present. Motion to adopt Ordinance No. 12:10 was made by Mrs. Orecchio and seconded by Mr. Scott. On the roll call vote:

Ayes: Orecchio, Scott, Marino and Rapaport

Nays: None

Absent: Nicolai and Condoleo

There being four (4) ayes and no nays, Ordinance No. 12:10 was approved. Mayor Barsa announced that the ordinance was finally adopted and will take effect after publication and the twenty-day estoppel period.

**Items for Discussion:**

(At this time Mr. Nicolai arrived.)

Engineer's Report – Mr. Kaufman reported that the outstanding electrical items on Livingston Street should be completed by the end of the month. The benches, planters and receptacles should be delivered by mid August and the core drilling for the uprights in the town center has been completed by the contractor. He advised that the NJDOT Transportation Enhancement grant for Phase II of Livingston Street was submitted on time. Mr. Kaufman informed that the two pump stations are up and running with few minor punch list items remaining, i.e. paving. The Blanche Avenue sidewalk contractor is looking for return of his retainage and Neglia Engineering is completing the paperwork to close out the project.

Mr. Marino questioned the progress of the Daibes project. Mayor Barsa explained that Zoning Board approval was received and Mr. Rapaport advised that he would attempt to get a timeline from the developer.

Borough Attorney's Report – Mr. Fede reported that he had the sale of Block 15 Lot 4 to discuss in Closed Session.

Administrator's Report - Mrs. McMackin reported that she met with the Personnel Committee two weeks ago to review the Personnel Manual. She has forwarded it to Labor Counsel for comment and determination that it meets all federal requirements. Upon receipt from Labor Counsel, it will be made available to the entire governing body.

The Administrator/Clerk advised that COAH is already requesting affordable housing funds. She reminded that the funds were used to purchase 612 D'Ercole Court and that the Certification of Funds will show that the money has already been expended and that there is no balance. Mrs. McMackin explained that upon Chief Krapels return from vacation, she will make arrangements to enter the unit with a Police Officer and Mrs. Guercio, the Affordable Housing Officer, to see what needs to be done to prepare it for sale.

Mr. Fede noted that all municipalities received a form letter from COAH regarding release of their affordable housing funds. He advised that he would be working with Mrs. McMackin and Mr. Kauker to determine the current status of this account.

Mrs. McMackin advised that she had a matter of pending litigation to discuss in Closed Session.

**General Public Comment:**

Motion to open the meeting to the public was made by Mr. Scott, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present. No one wishing to be heard, a motion to close the meeting to the public was made by Mr. Nicolai and seconded by Mr. Scott. All Council Members present voted in favor of the motion.

At 8:15 PM, motion to approve Resolution No. 12:148 authorizing the Mayor and Council to convene in Closed Session was made by Mrs. Orecchio, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

Mayor Barsa reconvened the meeting at 8:35 PM and asked for a motion to approve the following resolution to include the \$250.00 charge for the title search making the minimum bid \$50,800.00:

12:144            Authorizing the Sale of Land, Block 15, Lot 4 in the Borough of Norwood.

The motion was made by Mr. Scott, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

**Adjournment:**

There being no other business to discuss, Mayor Barsa asked for a motion to adjourn. The motion was made by Mrs. Scott and seconded by Mrs. Orecchio. All Council Members present voted in favor of the motion and Mayor Barsa adjourned the meeting at 8:37 P.M.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC  
Administrator/Clerk