

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 8:04 PM.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record.

Present at Roll Call:

Mayor	James P. Barsa
Councilman	Thomas Brizzolara
Council President	Allen Rapaport
Councilman	Joseph Ascolese

Absent:

Councilman	Barry Scott
Councilwoman	Marianne Orecchio
Councilman	Edward Condoleo

Also Present:

Borough Attorney	Andrew Fede
Borough Engineer	Daniel Kaufman

Public Hearing of Ordinance 13:01

Mayor Barsa stated he had before him an ordinance for Council action entitled:

An Ordinance Authorizing the Acquisition of Easements in and over properties known as Block 91, Lot 5; Block 91, Lot 6; Block 91, Lot 12; Block 100, Lot 12; Block 100, Lot 13; Block 100, Lot 14 and Block 101, Lot 12 in the Borough of Norwood

It was moved by Mr. Brizzolara and seconded by Mr. Rapaport to open the meeting to the public for discussion on this ordinance. All Council Members present voted in favor of the motion. There being no member of the public wishing to be heard, it was moved by Mr. Brizzolara and seconded by Mr. Ascolese to close the meeting to the public. The motion was declared carried upon the affirmative vote of all Council Members present.

A motion to adopt Ordinance 13:01 was made by Mr. Brizzolara and seconded by Mr. Ascolese. On the roll call vote:

Ayes: Brizzolara, Rapaport and Ascolese

Nays: None

Absent: Scott, Orecchio and Condoleo

There being three (3) ayes and no nays, Ordinance 13:01 was approved. Mayor Barsa announced that the ordinance was finally adopted and will take effect upon publication in the Record.

Items for Discussion:

Ordinance to register rental property – Mayor Barsa asked the Council to comment on the Bergenfield ordinance that was previously distributed. Mr. Rapaport voiced his opinion that passage of a similar ordinance would be beneficial to the Norwood public schools, emergency responders and to the safety of the renters. Mr. Ascolese agreed with Mr. Rapaport's comments and the Borough Attorney clarified that the Bergenfield ordinance addresses non-owner occupied single-family and all two-family dwellings. Mr. Fede referred to the \$50.00 annual application fee and Mayor Barsa suggested and the Council concurred that the fee be waived for the first year. It was the consensus of the Council that Mr. Fede prepare an ordinance for introduction at the March 13, 2013 Public Meeting. Mr. Ascolese questioned method of notification and Mayor Barsa suggested a letter be inserted in the tax bill making sure that all residents would be notified. Mrs. McMackin also suggested that a notice be published in the Suburbanite and Northern Valley Press.

Engineer's Report

1. Monthly Report

Livingston Street – Mr. Kaufman reported that he met with the County and finalized the quantities for reimbursement. The Administrator/Clerk signed the County voucher this evening and everything will be paid except the retainage amount of approximately \$25,000.00. The contractor will address and correct two minor sidewalk items before the project is closed.

Pump Stations – Mr. Kaufman advised that the pump stations are up and running. He explained that the contractor will correct a couple of electrical items, i.e. conduit and light changes, which will not add anything to the cost.

Broadway Sidewalks – after meeting with the Chief of Police and County, Neglia Engineering is working on a concept plan.

Other – Mr. Kaufman reported that he, the Administrator and OEM are working on mitigation grants.

Borough Attorney's Report

Mr. Fede referred to the adoption of Ordinance No. 13:01 and explained he would now send out a copy of the appraisals to the involved property owners who have fourteen days to respond to the Borough's offering. Should the offer be refused, the Borough will proceed with condemnation procedures.

Administrator's Report

1. Preventive Maintenance Proposals for HVAC units at Borough Buildings - Mrs. McMackin asked that discussion on this matter be postponed.
2. Final Review of Employee Handbook – It was the consensus of the Council that a resolution approving/accepting the employee handbook be prepared for the March 13, 2013 Public Meeting.
3. Discussion regarding Chief Krapels' request for an ordinance to regulate the trade in of secondhand or pre-owned precious metals, gems and jewelry – Mrs. McMackin explained that it is Chief Krapels' opinion that there be better control and oversight of this type business in the event there are dealings with stolen gems. Mayor Barsa asked all to read the sample Park Ridge ordinance and Mr. Fede advised that he does not see any legal problems with this ordinance.
4. Other: Mrs. McMackin reported that the Administrative and DPW staff submitted their self-evaluation forms and that she would review them with each employee. She advised that she asked the Borough Engineer to review the preprinted bid forms received from the Riverside Cooperative for the 2013 Road Resurfacing Program and would see if Jay and Carter Streets could be included. She also reported that the Riverside Cooperative will be holding a meeting of all the Public Work Supervisors on March 6, 2013 to discuss a joint bid for emergency services during storms.

The Administrator/Clerk informed attending the Annual Clerk's Meeting with the County Election Officials at which time there was discussion regarding how smoothly the General Election went in the aftermath of Super Storm Sandy. She also informed learning of S-2364 and A-3553, early voting bill and explained it would require every municipality within the State to be open two weeks prior to an election, eight hours a day seven days a week to permit people to vote by paper ballot with poll workers present. Additionally, the Municipal Clerk would be responsible for delivering the ballots to the County on a daily basis. It was brought to light that the State of New Jersey has early voting in the way of absentee ballots and this is another state mandate without state pay. Clerks are being asked to urge their governing bodies to pass resolutions opposing this bill. She also referred to the OPMA bill and following a brief discussion, it was the consensus of the Council that

resolutions opposing these bills be prepared for the March 13, 2013 Public Meeting.

General Public Comment:

Motion to open the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present. No one wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara and seconded by Mr. Rapaport. All Council Members present voted in favor of the motion.

Closed Session:

Motion approving Resolution 13:56 authorizing the governing body to convene into closed session to discuss the Retirement Resolution for DPW Superintendent and a proposal from Jersey Professional Management for Temporary DPW Superintendent & Management Consulting was made by Mr. Ascolese, seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present. At 8:36 PM., Mayor Barsa adjourned the Work Session to proceed in Closed Session.

At 8:50 PM. Mayor Barsa convened the Work Session. At this time, motion was made by Mr. Rapaport to enter into a non-fair and open agreement with Jersey Professional Management for the purpose of evaluating the operation and services of the Department of Public Works for a cost not to exceed \$35,000.00 subject to the certification of funds by the Chief Financial Officer (Resolution No. 13:57). The motion was seconded by Mr. Ascolese and declared carried upon the affirmative vote of all Council Members present.

Adjournment:

Motion to adjourn at 8:51 PM was made by Mr. Brizzolara and seconded by Mr. Ascolese with all Council Members present voting aye.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC
Administrator/Clerk