

**BOROUGH OF NORWOOD  
MAYOR AND COUNCIL MINUTES  
PUBLIC MEETING  
FEBRUARY 13, 2013**

The Public Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 8:05 PM and led those in attendance in a salute to the American Flag and asked for a moment of silence.

Mayor Barsa stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record, filing a copy in the Borough Clerk’s office and posting on the bulletin board.”

Roll Call:

Mayor Barsa	Present
Councilman Brizzolara	Present
Councilman Scott	Present
Councilwoman Orecchio	Present
Council President Rapaport	Present
Councilman Condoleo	Present
Councilman Ascolese	Present

Also Present:

Andrew Fede	Borough Attorney
Dan Kaufman	Borough Engineer

Mayor Barsa pointed out the fire exits and requested that all cell phones be turned off or to vibrate.

**General Public Comment:**

It was moved by Mr. Brizzolara and seconded by Mr. Scott to open the meeting to the public for comment. All Council Members present voted for the motion.

There being no member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present.

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**Correspondence:**

Mayor Barsa read the following correspondence into the record:

1. Letter from American Diabetes Association informing of the 2013 Tour de Cure bike event on June 2, 2013
2. Letter from American Cancer Society informing of the 26<sup>th</sup> Annual George Washington Bridge Challenge taking place on Sunday, June 9, 2013
3. Letter from Chief Krapels submitting and recommending Ptl. Michael Getto for permanent appointment to the Norwood Police Department
4. Letter from Chief Krapels submitting and recommending Ptl. Brian Bourke for permanent appointment to the Norwood Police Department
5. Letter from Norwood Fire Co. No. 1 reporting those members who qualified for the L.O.S.A.P Incentive Program for 2012
6. Letter from Bergen County Utilities Authority informing of the 2013 Computers, Electronics, Tires and Document Shred Recycling Events

Mayor Barsa informed that anyone wishing a copy of the correspondence could request it from the Borough Clerk.

**Consent Agenda:**

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. Mr. Ascolese requested that Resolution 13:41 be removed for a separate vote and Mr. Rapaport requested that Resolution 13:52 be tabled for further discussion. Mayor Barsa requested a motion to approve the Consent Agenda consisting of the following items:

Approval of the minutes of the January 2, 2013 Reorganization Meeting, the December 27, 2012 Work/Executive Meeting and the January 23, 2013 Work/Executive Meeting.

**Appointments:**

Planning Board – Alternate #2 (12/31/2014) Frank Marino  
Board of Health – Alternate #2 (12/31/2014) Janine Foschino  
Public Events Committee (One-Year (12/31/2013) Frank Marino  
Environmental Commission –Alternate #1 (12/31/2013) Laura Hageman

- 13:42 Authorizing a street opening permit for 11 Briarwood Avenue to United Water
- 13:43 Approving the certified list submitted by Norwood Fire Co. No. 1 for the recipients of the L.O.S.A.P. Program for 2012

**Consent Agenda Continued:**

- 13:44 Granting permission for the American Cancer Society's 26<sup>th</sup> Annual George Washington Bridge Challenge through Norwood
- 13:45 Granting permission for the American Diabetes Association to conduct the Annual Tour de Cure through Norwood
- 13:46 Authorizing the CFO to issue a refund for overpayment of taxes to Robert & Shari Travers, 842 Hemlock Court in the amount of \$3,045.00
- 13:47 Authorizing the CFO to issue a refund for overpayment of taxes to Brett & Allyson Levy, 2 Cobblestone Crossing in the amount of \$4,685.00
- 13:48 Authorizing the CFO to issue a refund for overpayment of taxes to Varaiya SW ETAL & Dinka, 297 Livingston Street in the amount of \$1,289.04
- 13:49 Authorizing the CFO to issue a refund for overpayment of taxes to Glen & Janet Hoffman, 149 Railroad Avenue in the amount of \$1,782.00
- 13:50 Authorizing an Appropriation Reserve Transfer in the amount of \$2,000
- 13:51 Appointing Ms. Diane Zagacki, 45 Eton Terrace, Norwood to the position of Alternate Crossing Guard
- 13:52 Appointing Michael Austin of Rubenstein, Meyerson, Fox, Mancinelli & Conte, P.A. as Borough Labor Council and authorizing the Mayor to sign the Contract - ***TABLED***
- 13:53 Appointing Patrolman Michael Getto as a permanent member of the Norwood Police Department
- 13:54 Appointing Patrolman Brian Bourke as a permanent member of the Norwood Police Department

It was moved by Mr. Rapaport and seconded by Mr. Brizzolara to approve the Consent Agenda. On the roll call vote, all Council Members present voted for the motion.

It was moved by Mr. Scott and seconded by Mr. Rapaport to approve Resolution 13:41 Authorizing the payment of bills and vouchers in the amount of \$3,300,188.80. On the roll call vote, all Council Members present voted for the motion with the exception of Mr. Ascolese who abstained due to a conflict.

**Committee Reports:**

**Councilman Brizzolara:**

**Personnel Committee Report:**

1. Resumes are currently being accepted for the position of Superintendent of the Road Department.

**Councilman Brizzolara Continued:**

2. The personnel committee will be meeting with DPW Union to continue discussions on a new contract.
3. All employees have received the annual CEPA notification
4. The final draft of the Revised Employee Handbook will be reviewed at the February 27, 2013 Work Session.

**Borough Clerk's Office Report:**

1. The Borough Clerk's Office is presently accepting renewal applications for dog and cat licenses. All licenses must be renewed by February 28, 2013 to avoid a \$10/animal late fee.
2. The Borough Clerk's Office is also in the process of renewing Landscaper Licenses for 2013. All landscapers are required to be licensed by the Borough.

**Public Utilities:**

The Borough of Norwood received \$24,051.77 in Franchise Fees from Verizon for 2012. The Borough also received \$51,695 in franchise fees from Cablevision for 2012.

**Councilman Scott**

**Library:**

Mr. Scott reported that the final revisions to the plan for the renovation of the Library have been completed and the project should go out to bid shortly.

**Construction Office:**

Mr. Scott read the Fee Log Report for January, Attachment "A".

**Councilwoman Orecchio**

**Norwood EMS:**

Mrs. Orecchio read the 2012 Annual Report into the record, Attachment "B".

**Norwood Public School:**

Mrs. Orecchio reported that the Bergen County Prosecutor's Office will be making a school safety assessment of the building and the School's procedures and offering recommendations. After the report is received, the Board of Education will evaluate the report and make changes based on cost and other factors.

**Council President Rapaport:**

Municipal Court:

Mr. Rapaport read the Court's Annual report into the record, Attachment "C".

Norwood Police Department:

Mr. Rapaport referenced the Chief's Monthly Report for January, Attachment "D".

Planning Board:

No report at this time.

Beautification:

Mr. Rapaport deferred to Mayor Barsa to report on Livingston Street Beautification.

**Councilman Condoleo:**

Fire Department:

Mr. Condoleo read the Fire Chief's January Report into the record, Attachment "E".

Finance:

Mr. Condoleo questioned the governing body on their availability to meet the week of February 18 to discuss the budget. After a brief discussion it was decided to schedule a meeting the first week in March to review the budget.

**Councilman Ascolese:**

Department of Public Works:

Mr. Ascolese commended the Road Department for the outstanding job they did in clearing the roads after the Blizzard. He informed that resumes are being accepted for the position of Superintendent.

**Presentation:**

Mayor Barsa invited Harrington Park Mayor, Paul Hoelscher to come forward and help him present certificates to the Norwood Raiders Junior Football Team for their Super Bowl Victory. The Mayor announced that following a brief recess where refreshments would be served to the Raiders, the governing body would continue the meeting.

**Closed Session:**

It was moved by Mr. Brizzolara and seconded by Mr. Rapaport to approve Resolution 13:55 authorizing the governing body to go into closed session for the purpose of discussing a tax appeal (Fulmer) and the appointment of Labor Counsel. On the motion, all Council Members present voted for the motion.

**Adjournment:**

It was moved by Mr. Brizzolara and seconded by Mrs. Orecchio to adjourn. All Council Members present voted in favor of the motion and the meeting was adjourned. Meeting adjourned at 9:40 PM.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC  
Borough Clerk