

MINUTES  
BOROUGH OF NORWOOD  
SINE DIE/ REORGANIZATION MEETING  
JANUARY 2, 2013

The Reorganization Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 7:05 PM and wished everyone a Happy and Healthy New Year.

Mayor Barsa led the Council and those in attendance in a salute to the American flag and asked for a moment of silence.

Reverend Jim Petroccione gave the Invocation.

Mayor Barsa stated:

Adequate notice of this meeting was given to the press and posted as required. Date and time of this meeting was legally given as required by the "Open Public Meetings Act". This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon completion of typing and proofreading by the Municipal Clerk.

Roll Call of the 2012 Governing Body:

Mayor Barsa	Present
Councilman Nicolai	Absent
Councilman Scott	Present
Councilwoman Orecchio	Present
Council President Marino	Present
Councilman Rapaport	Present
Councilman Condoleo	Present

Mayor Barsa presented Councilman Marino with a plaque from the governing body thanking him for his three years of service to the Borough. Mr. Marino thanked the governing body and employees for his success and wished good luck to Messrs. Ascolese and Brizzolara.

Mayor Barsa read a proclamation declaring January 2, 2013 as Muriel Straub Day in the Borough of Norwood and he presented her with a few gifts. Chief Krapels presented her with a plaque thanking her for her many years of service to the Norwood Police Department as a Crossing Guard.

Mayor Barsa presented the following Certificates of Appreciation:

Chief Bernard Tuite – Norwood Fire Department  
Chief Dan Polifrone – Norwood EMS  
Joseph Ascolese – Planning Board  
Tom Brizzolara – Planning Board  
Judy Zuhusky – Board of Health  
John Kirchoff – Environmental Commission

**Mayor Barsa’s State of the Borough Address:**

“2013 was a year that tried my patience, but in the end we persevered.

We finally completed Phase I of Livingston Street Beautification Project which incorporated the new drainage system, streetscape and moving the Clock to the new town center. Unfortunately, Hurricane Sandy arrived and knocked down one of the lights. In the fall we dedicated the clock to the late Councilman Peter Altenbach who chaired the first beautification committee.

2013 saw the completion of a new clay ball field that is both a girl’s softball and 50/70 baseball, the installation of two bocce courts and work out stations for our seniors by the pond.

I am happy to report that the Borough of Norwood has entered into shared services agreements with the Norwood Board of Education to maintain their grounds and the Borough of Harrington Park for DPW services. We received a grant from NJ DOT to install sidewalks on Broadway from McClellan to the Old Tappan border. This will make it safer for our children to walk to HS. Finally, the Haring Cemetery landscape project was completed!

Through a generous donation from the late Barbara Shaw, the Library Renovation will begin early this year.

We are waiting to hear from NJ DOT regarding our grant application for Phase II on Livingston Street. Hopefully, the State will help us fund some of this project. To complete Phase II, we will have to pave Jay Street, which should go out to bid within the next few weeks as well as the reconstruction of Carter Street.

We have asked Bergen County Open Space Trust Fund for funding to construct a shed roof over the basketball court at Kennedy Field. This project will enhance our growing programs.

Once again, Norwood's Fourth of July Fireworks were spectacular and it is estimated that a record number of people attended. Again, the fireworks were paid for by private donations, with no tax payer dollars spent. I thank all who contributed.

Norwood Day was held on Saturday, September 22<sup>th</sup> and was another great day enjoyed by all. This encouraged Councilman Marino to create the Public Events Committee to plan additional community events such as a wine festival, concerts in the park and a "Taste of Norwood". Norwood Day is scheduled for Saturday, September 21<sup>st</sup>.

The Annual 5K Run continues to grow. This year many walkers, runners and dogs participated. I wish to commend the Norwood Runner's Association for their hard work and thank them for all they do to help our organizations. This year the recipients included the Norwood PTO, EMS, Fire Department and Library.

I also want to thank Cho Dae Church for their generous contributions to both Norwood EMS and Fire Department. Once again they held a golf outing to raise money for our emergency responders. They truly are a good neighbor.

I would like to thank the members of the Council for their hard work and dedication to the people of Norwood. Councilman Condoleo, for his diligence in preparing the municipal budget and overseeing the Finance Department. It is because of him that I am happy to report the Borough is in excellent financial shape and all departments kept within their budgets and some even managed to save the Borough a little money.

Councilman Scott continues report to the governing body on the day to day operations of the Library and construction office as well as making sure the seniors are informed of community happenings.

Councilwoman Orecchio was instrumental in bringing about the shared services agreement with the Board of Education and has dedicated herself to enriching the lives of the children in Norwood.

I would like to thank Council President Marino for his unwavering loyalty and dedication to the residents of Norwood.

Without the efforts of Councilman Nicolai, the Borough would not have saved hundreds of dollars in diesel fuel. The biodiesel program is running smoothly and I am happy to report there have been no problems with the vehicles. Thank you John for your commitment to the people of Norwood.

What can I say about Councilman Rapaport who has worked tirelessly by my side to bring about the completion of Livingston Street. I could not have done it without you.

I would like to thank the following people who make my job easier.

Lorraine McMackin, Administrator and Boro Clerk, who along with Carol Donovan Deputy Clerk are ever present to help you with whatever you need. Whether it is voter registration, dog licenses, garage sale permits, passports or to register a complaint you will be treated in the most helpful and caring manner.

Kunjesh Trivedi, CFO, Tax Collector and Treasurer and his staff, Kathy Shalhoub and JoAnn Voccola for their dedication to the Borough of Norwood it is greatly appreciated. It is no easy task to keep all of the Borough's finances in order. Thank you.

The Department of Public Works, under the supervision of Rob Tracy and Alan Schrader for the outstanding work they do to keep the Borough of Norwood looking great. It was no easy task to clean up after Hurricane Sandy and I greatly appreciate your efforts.

I would like to thank Helen and John Guercio for their many hours of dedication to the Borough in fighting those tax appeals.

I would also like to thank, Paul Renaud, Construction Official, Julie Falkenstern, Technical Assistant/Board Secretary, Lindsay Taglieri, Court Administrator and Alexandra Goodman, Board of Health Secretary/Registrar for their dedication and hard work.

Special Thanks to all the members of the Norwood Fire Company and EMS who volunteer countless hours for the protection and well being of our residents. No amount of praise could express our gratitude for your dedication and devotion to Norwood.

Thanks to all the members of the Board of Health, Recreation Committee, Historic Preservation Committee, Zoning Board, Planning Board, Environmental Commission, Ethics Board, Library Board, Shade Tree, Affordable Housing, and Livingston Street Beautification for volunteering your time to make Norwood the great town it is.

A special thank you to all of the Borough's Professionals for the guidance and instruction they provide.

I would like to extend a special thank you to Chief Krapels and the entire Norwood Police Dept for the many hours they worked during Hurricane

Sandy. Chief Krapels could be found at all hours at Headquarters helping people with their problems. He refused to go home until all power had been restored to Norwood. That type of dedication is hard to find. Thank you Chief. And a special thanks to the Crossing Guards for keeping our children safe.

Finally, I want to thank you, the people of Norwood for entrusting me with the running of this Borough. I promise to continue to serve you in the most honest and loyal way I know how.

Let us keep in our prayers and remember those we have lost this year, especially our former Councilwoman Dolores Senatore.”

**Sine-Die:**

Following the State of the Borough Address, Mayor Barsa called for a motion to close this portion of the meeting. It was moved by Mr. Scott and seconded by Mr. Rapaport to close this portion of the meeting, Sine-Die. All Council Members present were in favor of the motion.

The Borough Clerk read the receipt of the Certificates of Election for Councilmen Elect Joseph Ascolese and Thomas Brizzolara.

Mayor Barsa administered the oath of office to newly elected Council Members, Ascolese and Brizzolara.

Mayor Barsa asked for a roll call of the 2013 Borough Council:

Mayor Barsa	-	Present
Councilman Brizzolara	-	Present
Councilman Scott	-	Present
Councilwoman Orecchio	-	Present
Councilman Rapaport	-	Present
Councilman Condoleo	-	Present
Councilman Ascolese	-	Present

Mayor Barsa asked for a nomination for Council President. It was moved by Mr. Scott and seconded by Mrs. Orecchio to appoint Mr. Rapaport as Council President. On the roll call vote, all Council Members present voted for the motion with the exception of Mr. Rapaport who abstained.

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. Mr. Scott requested that Resolution 13:37 be tabled and discussed at an upcoming work session. Mr. Ascolese requested that a separate vote be taken on the appointment of the Borough Attorney since his son is a member of the Firm. Mayor Barsa

requested a motion to approve the Consent Agenda consisting of the following items excluding the appointment of Borough Attorney:

- 13:01 Approving the Rules and By-Laws dated July 2, 1968, supplemented and approved for 2013
- 13:02 Approving the Rules of Order
- 13:03 Setting the Time and Place for 2013 Mayor and Council Meetings
- 13:04 Minutes of Meetings need not be read by the Borough Clerk at Council Meetings
- 13:05 Designation of Official Newspapers
- 13:06 2013 Official Holidays
- 13:07 Establishing a Cash Management Plan
- 13:08 Designating 2013 Depositories
- 13:09 Fixing the Rate of Interest and Year End Penalty for non-payment of taxes
- 13:10 Appointment of Kunjesh Trivedi as Treasurer for the year 2013
- 13:11 Appointment of Carol Donovan, RMC as Deputy Clerk for the year 2013
- 13:12 Appointment of Kunjesh Trivedi, CTC as Official Tax Search Officer for the year 2013
- 13:13 Appointment of Lorraine L. McMackin, RMC, CMC as Official Municipal Improvement Searcher for the year 2013
- 13:14 Appointment of Janet Gallagher as Court Assistant for the Municipal Court for the year 2013
- 13:15 Appointment of Helen Guercio as Municipal Housing Liaison for the year 2013
- 13:16 Authorizing Bi-Weekly Payrolls
- 13:17 Appointment of Laura A. Nunnink, Esq. as Municipal Prosecutor for the year 2013
- 13:18 Appointment of Marc D. Ramundo, Esq. as Alternate Prosecutor for the year 2013
- 13:19 Appointment of Walter K. Schreyer, Esq. as Public Defender for the year 2013
- 13:20 Appointment of Chief Jeffrey Krapels as Emergency Management Coordinator for the year 2013 and appointing the Emergency Management Council
- 13:21 Appointing the County of Bergen as the Borough's Animal Control Officer for the year 2013
- 13:22 Appointing the County of Bergen as the "Service Provider" for Blood Borne Compliance and Training
- 13:23 Appointing Steven Wielkotch of Ferraioli, Wielkotch, Cerullo & Cuva, P.A. as Borough Auditor for a one-year term
- 13:25 Appointing Helene C. Herbert of Herbert & Weiss, LLP as Special Conflict Tax Appeal Attorney for a one-year term
- 13:26 Appointing Steve Rogut of Rogut, McCarthy, L.L.C. for a one-year term

- 13:27 Appointing Ruth Falkenstern, RMC as Risk Manager for the Borough of Norwood for a one-year term
- 13:28 Appointing Lorraine L. McMackin, RMC,CMC as Insurance Commissioner of the Bergen County Municipal Joint Insurance Fund and Carol Donovan, RMC as Alternate Insurance Commissioner
- 13:29 Appointing John Oddo, Recycling Coordinator at an annual salary of \$2,000.00
- 13:30 Appointing Mr. Donald Helmstetter as Special Appraiser for Tax Appeals for a one-year term
- 13:31 Authorizing a Shared Services Agreement Between the Borough of Norwood and the County of Bergen for the Employees Assistance Program
- 13:32 Appointing Neglia Engineering as Borough Engineer for a three-year term to expire 12/31/15
- 13:33 Appointing Dart Computer as IT Consultant for a one-year term to expire on 12/31/12
- 13:34 Appointment of Kevin J. Doherty, New Jersey Technical Service, Inc. for Elevator Inspection Services
- 13:35 Appointing Acari and Iovino Architects PC as Borough Architect
- 13:36 Appointment of Kauker and Kauker LLC as Borough Planner
- 13:38 Approving Inter-boro Mutual Aid Group with various municipalities

**MAYOR'S APPOINTMENTS TO VARIOUS BOARDS**

**Board of Health:**

Murray Bass, 3 Yr. Term, Expires 12/31/15  
 Rae Ann Tuite, 3 Yr. Term, Expires 12/31/15  
 Nancy Congiusti, Un-expired term 12/31/13 (Alt. #1)

**Recreation Committee:**

Frank Fanelli, 3Yr. Term Expires 12/31/15 (at-large)  
 Victor Del Rio, 3 Yr. Term, Expires 12/31/15 (Knickerbocker)  
 Steve Santo, 3 Yr. Term, Expires 12/31/15 (Baseball)  
 Charles Vitellaro, Un-expired Term, 12/31/13 (Baseball/Softball)

**Historic Preservation Committee – 1 Yr. Terms Expire 12/31/13**

David Elling                      Marjorie Scott  
 Jim Elling                         Brigitha Tray  
 Richard Williams

**Community Development Grant Advisory Committee:**

Barbara Vanderbeck, 2 Yr. Term, Expires 12/31/14  
 George Nemchek, 2 Yr. Term, Expires 12/31/14

**Affordable Housing Board:**

John Guercio, 2 Yr. Term, Expires 12/31/14  
Laura Petrocelli, 2Yr. Term, Expires 12/31/14  
Felix Garcia, 2Yr. Un-expired Term 12/31/13

**Shade Tree Committee – 1 Yr. Term, Expires 12/31/13**

David Elling	Allen T. Olsen
Doug Hahn	Harsha Patel
Joseph London	Rob Tracy

**Senior Citizen Advisory Committee 1 Yr. Term, Expires 12/31/13**

Mayor Barsa	Charles Keating
Councilman Scott	Mary Ellen Walter
Martha Kleinlaut	John Yost
Paul Elenio	Lillian Galbornetti
Joyce Chiacchiaro	

**Special Patrolmen:**

**Class I**

Tom Tracy	Martin Clancy
Richard Sposa, Jr.	Perry Duelfer
John Kuder	Richard Bartlett

**Police Clerk/Matron:**

JoAnn Voccola

**Police Physician:**

Company Medical Assoc:	Dr. Frank A. Franklin
Park Medical Group:	Dr. Peter Symington

**Towing Services:**

DTR Automotive/DTR Towing  
Northern Valley Motors      Northvale Body and Fender

**Bureau of Fire Safety Inspectors:**

William McGuire      Kenny Sheppard

**Zoning Board of Adjustment:**

Anthony Foschino, 4 Yr. Term, Expires 12/31/16  
Murray Bass, 4 Yr. Term, Expires 12/31/16  
Sal Nobile, Alt. #2, 2 Yr. Term – 12/31/2014

**Livingston Street Beautification Committee:**

Barbara Altenbach	Rob Tracy
Allison Passante	Mike Leocata
John Comer	Helen Guercio
Chief Jeff Krapels	John Straub
Jodi Rapaport	Denise Travers
Joseph Ascolese	

**Crossing Guards for 2013**

Marilyn Burnet	Larry Grassi
Al Butti	Rita Paton
Michael Cheringal	Onofrio Savino
John Fanelli	Alice Sposa
Rocchitella Fanelli	Gerald Poh
Frank Ferrara	Robert Wojcik

**Alternates:**

Marie DiBlasio	Paul Iulo
Sherry Grossman	Christopher Martone
Johanna Keating	Sally Watchman

**Green Team (Sustainable New Jersey)**

Mayor Barsa	Christine Hageman
David Hausmann	Robert Lewis
Tom Brizzolara	John Oddo
Barbara Vanderbeck	

**2013 Council Committee Assignments:**

**Finance**

Condoleo (Chair)  
Orecchio  
Rapaport

**Personnel**

Brizzolara (Chair)  
Orecchio  
Rapaport

**Property/Zoning**

Orecchio (Chair)  
Scott (Construction)  
Rapaport (Planning Board)

**Public Health**

Ascolese (Chair)  
Brizzolara  
Scott

**Public Safety**

Rapaport (Police)  
Condoleo (Fire)  
Orecchio (EMS)

**Public Utilities**

Brizzolara (Chair)  
Ascolese  
Condoleo

**Public Works**

Ascolese (Chair)  
Scott  
Brizzolara

It was moved by Mr. Rapaport and seconded by Mrs. Orecchio to approve the Consent Agenda. On the roll call vote, all Council Members present voted for the motion.

It was moved by Mr. Rapaport and seconded by Mrs. Orecchio to approve the appointment of Andrew Fede, Archer & Greiner, PC as Borough Attorney – Resolution 13:24. On the roll call vote, all Council Members present voted for the motion with the exception of Mr. Ascolese who abstained.

Mayor Barsa offered the following appointments not subject to Council approval:

**Environmental Commission:**

- Christine Hageman, 3 Yr. Term, Expires 12/31/15
- James Elling, 3 Yr. Un-expired Term, 12/31/14
- Jean Hanley, 3 Yr. Term, Expires 12/31/15
- Edward Gallagher, 3 Yr. Term, Expires 12/31/15

**Planning Board:**

- Helen Guercio, Class II, Annual, Expires 12/31/13
- Allen Rapaport, Class III, Member of Council, Term Expires 12/31/13
- David Yoskowitz, Class IV, Un-Expired Term (12/31/14)

Mayor Barsa announced his Liaison Appointments for 2013

- Board of Education ..... Orecchio
- Board of Health..... Ascolese
- Community Development..... Scott
- Environmental Commission..... Brizzolara
- Historic Preservation..... Condoleo
- Library ..... Scott
- Livingston St. Beautification ..... Barsa/Rapaport
- Recreation ..... Barsa
- Seniors..... Scott
- Senior Advisory Board..... Scott
- Shade Tree ..... Brizzolara

It was moved by Mr. Rapaport and seconded by Mr. Ascolese that Resolution 13:39 (Temporary Budget) be approved. On the roll call vote:

- Ayes: Brizzolara, Scott, Orecchio, Rapaport, Condoleo and Ascolese
- Nays: None

With an affirmative vote of six members of the Governing Body, the Temporary Budget was adopted.

Mayor Barsa asked the Council if they had any reports or comments they wished to share with the Public.

Mr. Brizzolara thanked his family for their support and the public for the opportunity to serve them again.

Mr. Scott thanked Messrs. Marino and Nicolai for their excellent service to the Borough and said he looked forward to working with Messrs. Brizzolara and Ascolese.

Mrs. Orecchio said she was looking forward to working with EMS again this year as their liaison. She said she felt there was no finer group of individuals that volunteer their time.

Mr. Rapaport thanked the Council for giving him the privilege of serving as Council President and he also thanked Mr. Marino for his guidance and knowledge. Mr. Rapaport acknowledged Mr. Nicolai by saying he brought a different perspective to the Council.

Mr. Condoleo congratulated the newly re-elected Council Members and thanked the outgoing ones for their dedicated service.

Mr. Ascolese acknowledged the Chairman of the Planning Board, Mr. Ed Gallagher for his many years of service to the Borough as well as acknowledging former Councilmen Rosenthal and Gangeri who were in attendance. He said he looks forward to serving again on the Council.

There being no additional reports, it was moved by Mrs. Orecchio, seconded by Mr. Scott to open the meeting to the public. All Council Members present were in favor of the motion. There being no member of the public wishing to be heard, it was moved by Mr. Scott and seconded by Mr. Rapaport to close the meeting to the public. All Council Members present were in favor of the motion.

It was moved by Mr. Rapaport and seconded by Mr. Condoleo to adjourn the meeting. All Council Members present were in favor of the motion. Meeting was adjourned at 7:56 p.m.

Respectfully submitted by,

Lorraine L. McMackin, RMC, CMC