

Borough of Norwood
Work Session
January 22, 2014

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 7:01 PM.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Star Ledger.

Present at Roll Call:

Mayor	James P. Barsa
Councilman	Thomas Brizzolara
Councilman	Frank Marino
Councilwoman	Marianne Orecchio
Council President	Barry Scott
Councilman	Allen Rapaport
Councilman	Joseph Ascolese

Also Present:

Borough Attorney	Andrew Fede
Borough Engineer	Anthony Kurus
Chief of Police	Jeffrey Krapels

Oath of Office Administered to Councilman Elect Allen Rapaport

Assemblyman Robert Auth administered the Oath of Office to Allen Rapaport with his wife, Jodi, at his side. The governing body and audience offered a round of applause.

Consent Agenda:

Mayor Barsa reviewed the items on the Consent Agenda and asked if a Council Member wished to remove any item. No Council Member wishing to be heard, Mayor Barsa asked for a motion to adopt the Consent Agenda consisting of the following items:

- 14:44 Authorizing the purchase of equipment for the Fire Department totaling \$31,339.45, using State Contract Vendors
- 14:45 Authorizing the Borough Clerk to solicit Requests for Proposals for the Collection of Yard Waste
- 14:46 Authorizing the Award of a Non-Fair and Open Contract for Refurbishing Norwood Fire Truck E-363
- 14:47 Endorsing Community Development Grant Projects –Senior Activities \$2,500

Motion of adoption was made by Mr. Brizzolara, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Items for Discussion:

Neglia Engineering’s proposal for professional engineering services for the design of the Kennedy Field Baseball Backstop - Mr. Kurus referred to the proposal submitted by Neglia Engineering for the design phase of the Kennedy Field Baseball Backstop in the amount of \$6,500.00. He advised that the project would have to go out to bid and reminded that the governing body requested this proposal to prevent pop up balls from hitting police cars and to provide better protection to those playing on the basketball courts. Mayor Barsa added that the Joint Insurance Fund cited the present facility as being unsafe and a liability to the Borough.

Mr. Kurus distributed the plans showing a new 12’ high fence for better protection and two new at grade dugouts. Questions were posed by the governing body to include whether the new configuration will pose a problem to the Old Tappan High School baseball team that uses the field; will the new design satisfy JIF’s requirements; and will the field be up and running by April. Mrs. McMackin advised that she would send the plans to the Risk Manager for review and comment by the JIF.

Motion to have a resolution accepting Neglia Engineering's scope of work proposal for the Kennedy Field Baseball Backstop for a cost not to exceed \$6,500.00 was made by Mr. Rapaport. The motion was seconded by Mr. Ascolese and declared carried upon the affirmative vote of all Council Members present.

Neglia Engineering's proposal for Construction Management Services for Livingston Street Phase II – It was the consensus of the Council that a resolution be prepared for the February 12, 2014 Public Meeting accepting Neglia Engineering's proposal for Construction Management Services for Livingston Street Streetscape Phase II in the amount of \$73,900.00.

Engineer's Report – Mr. Kurus advised he had nothing further to report.

Borough Attorney's Report – Mr. Fede advised that he would provide an update on the easement negotiations in Closed Session.

Administrator's Report – Mrs. McMackin referred to a letter received from the BCUA offering the services of a Certified Recycling Coordinator free of charge to those municipalities not having one to sign their recycling tonnage grant reports. She advised that this is a timely offer due to the resignation Mr. John Oddo who held this position. Mrs. McMackin also reported that the Deputy Borough Clerk will collect the information and prepare the recycling tonnage grant and clean communities reports. A resolution authorizing the Borough to enter into an agreement with the County for the services of a Certified Recycling Coordinator will be prepared for the February 12, 2014 Public Meeting.

Mrs. McMackin reported that the Riverside Cooperative is desirous of amending its Cooperative Purchasing Agreement with the State of New Jersey Department of Community Affairs to include energy. The amendment would authorize the cooperative to purchase energy as a commodity and is interested in entering an agreement with Gable Associates. She further explained that a 13% savings is anticipated and that there would be no penalty for residents who wish to opt out. Following a brief discussion, it was the consensus of the governing body that a resolution approving this amendment be prepared for the February 12, 2014 Public Meeting.

Mrs. McMackin advised that she had a personnel matter to discuss in Closed Session.

General Public Comment:

Motion to open the meeting to the public was made by Mr. Scott, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present. No one wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara and seconded by Mrs. Orecchio. All Council Members present voted in favor of the motion.

Closed Session:

At 7:44 PM, motion to approve Resolution 14:48 authorizing the Governing Body to convene into closed session to discuss construction easement agreements, Police Promotion Testing and the Electrical Sub-code Vacancy was made by Mr. Brizzolara. The motion was seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present. Formal action may be taken upon returning to open session.

Mayor Barsa reconvened the meeting at 8:11 PM

Motion to authorize the expenditure of \$3,500 for the New Jersey State Police Chiefs' Association to administer promotion tests for Sergeant and Captain was made by Mr. Rapaport and seconded by Mr. Scott. All Council Members present voted in favor of the motion.

Motion to introduce Ordinance No. 14:01, "Authorizing the Acquisition of Construction and Sidewalk Easements on Property Known as Block 100, Lots 12 and 13, in the Borough of Norwood, and, if necessary, Authorizing the Institution of Eminent Domain Proceedings", was made by Mr. Scott and seconded by Mrs. Orecchio.

On roll call vote:

Ayes: Brizzolara, Marino, Orecchio, Scott, Rapaport and Ascolese
Nays: None

There being six (6) ayes and no nays, Ordinance 14:01 was introduced. The Public Hearing on this ordinance will be held on February 12, 2014.

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No other matter to discuss, Mayor Barsa asked for a motion to adjourn.

Adjournment:

Motion to adjourn at 8:20 PM was made by Mr. Brizzolara and seconded by Mr. Scott. All Council Members present voted in favor of the motion.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC
Administrator/Clerk