

Borough of Norwood  
Work Session  
April 2, 2014

The Work/Executive Meeting of the Mayor and Council of the Borough of Norwood was held on the above date.

Mayor Barsa called the meeting to order at 7:10 PM.

Mayor Barsa stated:

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Star Ledger.

Present at Roll Call:

Mayor	James P. Barsa
Councilman	Thomas Brizzolara
Councilman	Frank Marino
Councilwoman	Marianne Orecchio
Council President	Barry Scott (7:15 PM)
Councilman	Allen Rapaport
Councilman	Joseph Ascolese

Also Present:

Borough Attorney	Andrew Fede
Borough Engineer	Sal Cambria
Chief Financial Officer	Kunjesh Trivedi

Consent Agenda:

Mayor Barsa asked if any Council Members wished to remove an item from the Consent Agenda. No Council Member wishing to be heard, Mayor Barsa asked for a motion to adopt the Consent Agenda consisting of the following items:

- 14:77 Authorizing a Contract with Houston-Galveston Area Council, a nationally approved Cooperative Purchasing Program for the purchase of a 2015 Mack Truck
- 14:78 Authorizing an Emergency Temporary Budget Appropriation
- 14:79 Authorizing Execution of a Collective Bargaining Agreement between the Borough of Norwood and IBT Local 125 for the term 1/1/2012-12/31/2015

The motion was made by Mr. Brizzolara, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

Items for Discussion:

Update on DPW Fire – March 21, 2014 – Mayor Barsa stressed that although many vehicles and equipment items were lost, no employees were injured including the firefighters. Mayor Barsa continued that a final report has not been received from the Bergen County Prosecutors Office but arsine has been ruled out. He explained that the Borough's insurance carriers have been notified, the damaged vehicles have been removed and quotes are being obtained to demolish the building.

There was discussion regarding the purchase of the replacement vehicles and it was confirmed that all would be bought under State contract. Following discussion, it was the consensus of the Council that a resolution authorizing the purchase of vehicles and equipment for the DPW with a list of all the items and vendors be prepared for approval at the April 9, 2014 Public Meeting.

Review Neglia proposal for additional surveying and design services for Livingston Street Phase II – The Borough Engineer explained that work began on March 31<sup>st</sup> and a change order has been prepared to include additional sidewalk, ADA ramps, pavers and lights for the Broadway/Livingston Street intersection. Four additional lights have been included, and if not used, they will be stored as spares. A proposal for additional surveying and design related to this intersection in the amount of \$45,000.00 was also submitted. A motion was made by Mr. Rapaport and seconded by Mrs. Orecchio that the Change Order Resolution and Resolution accepting the additional engineering work be prepared for approval at the April 9, 2014 Public Meeting. All Council Members present voted in favor of the motion.

Review Neglia Engineering proposal for surveying and design services for the Municipal Complex parking lot – Neglia Engineering has submitted a proposal in the amount of \$3,800 to upgrade the Borough Hall parking lot and incorporate usage ideas for the area in front of Borough Hall. Motion to prepare an endorsing resolution for approval at the April 9, 2014 Public Meeting was made by Mr. Rapaport, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Review of proposed ordinance for construction easement on property known as Block 91, Lot 12 - Following a brief discussion, motion was made by Mrs. Orecchio and seconded by Mr. Rapaport to introduce this ordinance at the April 9, 2014 Public Meeting.

Engineer's Report – Mr. Cambria advised that the bids for the ballfield backstop are due tomorrow.

The contractor for the pump stations has submitted request for final payment. Neglia Engineering will work with the DPW Superintendent to have a final inspection for acceptance of the project.

Borough Attorney's Report – Mr. Fede advised that he learned through the Planning Board Attorney that the Board would like a new Master Plan prepared for the Borough rather than an update. Following a brief discussion, it was the consensus of the Council that a Resolution authorizing the Borough Attorney to prepare a request for proposals for professional planning consultant services for the preparation of a master plan and directing the Borough Clerk to advertise for the receipt of proposals be prepared for approval at the April 9, 2014 Public Meeting.

Administrator's Report – Mrs. McMackin explained that the Environmental Commission requests a letter of endorsement regarding the submission of a 2014 ANJEC grant, up to \$1,500, for completion of the Fox Hill trials. Included would be the understanding that additional costs not covered by the grant will be paid from the Borough's Open Space Trust Fund. She advised that this would be the same grant that was submitted last year and denied. Following a brief explanation of the process by Christine Hageman, Chair of the Environmental Commission, it was the consensus of the Council that the Borough Clerk prepare a letter of endorsement on their behalf.

Mrs. McMackin referred to a letter received from Mrs. Sandra Grassi, President of the Woman's Club of Norwood-Northvale requesting permission to plant a tree somewhere on the Borough's grounds in memory of Helen Guercio. It was the consensus of the Council that permission be granted. The Borough Clerk advised she would send a letter to Mrs. Grassi asking her to contact the DPW Superintendent regarding the location of the planting.

The Administrator/Clerk referred to the NJDOT Safe Routes to School grant advising that she will discuss with the Borough Engineer the possibility of completing the project to the High School with the Borough of Old Tappan. The application deadline is May 15, 2014.

Mrs. McMackin advised that the Northern Valley Soccer Club submitted an application for the use of Trackside Field from March 16 to June 15, 2014 on Tuesdays and Thursdays from 4 PM until dark; Sundays for the entire day and Saturdays as needed for makeup games. She explained that they received approval last year and that the Recreation Committee agreed that they pay 75% of the fee. Motion of approval was made by Mr. Brizzolara, seconded by Mr. Rapaport and declared carried upon the affirmative vote of all Council Members present.

The Administrator/Clerk referred to a request from the Norwood Public Library to use the parking lot for a fundraising event on May 3, 2012 from 11 AM to 3 PM for the Friends of the Library to display different fire trucks. Motion of approval was made by Mr. Scott and seconded by Mrs. Orecchio. All Council Members present voted in favor of the motion.

Mrs. McMackin advised that the Legislature failed to protect the 2% cap on arbitration awards and asked whether the Council wished to adopt a resolution endorsing the reinstatement of this cap. Motion was made by Mrs. Orecchio and seconded by Mr. Brizzolara authorizing the Borough Clerk to prepare such resolution. The motion was declared carried upon the affirmative vote of all Council Members present.

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The Administrator/Clerk referred to a request from the Jewish Family Service to ride through the Borough streets during their fourth annual “JFS Wheels for Meals – A Ride to Fight Hunger” Family Bike Event on Sunday, June 15, 2014 beginning at 7 AM until 12:30 PM. She continued that they have submitted the required Certificate of Insurance and Hold Harmless Agreement. Motion of approval was made by Mr. Rapaport, seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

Mrs. McMackin advised that the DPW contract has been settled and that she prepared the salary ordinance for introduction at the April 9, 2014 Public Meeting.

General Public Comment:

Motion to open the meeting to the public was made by Mr. Scott and seconded by Mr. Brizzolara. All Council Members present voted in favor of the motion.

Michael Congiusti, 345 Tappan Road, Captain of the Norwood Fire Department, provided the Council with an update on the refurbishment of the Hahn fire truck noting that the first stage has been completed.

At this time, Councilman Brizzolara commended the members of the Fire Department for the swift manner in which they handled the DPW garage fire in preventing it from spreading to other Borough buildings. He also applauded them for the courage they demonstrated and thanked them for their continuous service to the Borough.

Mrs. Orecchio also thanked the Fire Department for the visit they made to Fox Hill Manor last Thursday evening to demonstrate to the residents how they should react should a fire occur in the complex.

Lisa Kurtz, 401 D’Ercole Court, reiterated Mrs. Orecchio comments in thanking the Fire Department and the Gangieri family for the excellent presentation.

Anthony Foschino, 287 Summit Street, questioned the replacement vehicle purchases needed as a result of the DPW fire. He specifically referred to the proposed purchase of the 2015 Mack truck and stated his reasons why an International vehicle should be considered in its place. Following a lengthy discussion, it was the consensus of the Council that more investigation be undertaken and that the DPW Superintendent provide his findings to the Council at the next meeting.

No other member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara, seconded by Mr. Ascolese and declared carried upon the affirmative vote of all Council Members present.

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Closed Session:

At 8:30 PM, motion to approve Resolution 14:80 authorizing the Governing Body to convene into closed session to discuss the retirement of Sgt. Eilinger and subsequent vacancy in the Norwood Police Department was made by Mr. Ascolese and seconded by Mr. Rapaport. All Council Members present voted in favor of the motion. Formal action may be taken upon returning to open session.

Mayor Barsa reconvened the meeting at 8:50 PM.

A motion was made by Mr. Rapaport and seconded by Mrs. Orecchio authorizing Chief Krapels to begin the process to hire a Police Officer. The motion was carried upon the affirmative vote of all Council Members with the exception of Mr. Scott who voted no.

Motion to approve Resolution 14:81 accepting the retirement of Thomas Eilinger, Sergeant Lieutenant from the Norwood Police Department and authorizing the payment of Terminal Leave Compensation was made by Mr. Rapaport. The motion was seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Adjournment:

No other matter to discuss, motion to adjourn at 8:55 PM was made by Mr. Ascolese, seconded by Mr. Marino and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,

Lorraine L. McMackin, RMC, CMC  
Administrator/Clerk