

MINUTES  
BOROUGH OF NORWOOD  
SINE DIE/ REORGANIZATION MEETING  
JANUARY 7, 2014

The Reorganization Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 7:00 PM and wished everyone a Happy and Healthy New Year.

Mayor Barsa led the Council and those in attendance in a salute to the American flag and asked for a moment of silence.

Reverend Dave Park gave the Invocation.

Mayor Barsa stated:

Adequate notice of this meeting was given to the press and posted as required. Date and time of this meeting was legally given as required by the "Open Public Meetings Act". This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon completion of typing and proofreading by the Municipal Clerk.

Roll Call of the 2013 Governing Body:

Mayor Barsa	Present
Councilman Brizzolara	Present
Councilman Scott	Present
Councilwoman Orecchio	Present
Council President Rapaport	Absent
Councilman Condoleo	Present
Councilman Ascolese	Present

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. There being no request, Mayor Barsa requested a motion to approve the Consent Agenda consisting of the following items:

Approval of the minutes of the December 18, 2013 Regular Meeting.

13:212 Authorizing the payment of bills and vouchers in the amount of \$280,468.33

13:213 Approving Change Order #9 Norwood Library Renovations to Lower Level

It was moved by Mr. Brizzolara and seconded by Mr. Scott to approve the Consent Agenda. On the roll call vote, all Council Members present voted for the motion.

Public Hearing of Ordinance 13:18

Mayor Barsa stated he had before him an ordinance for Council action entitled:

*Authorizing the Acquisition of Construction and Sidewalk Easements on Property Known as Block 100, Lot 14 in the Borough of Norwood*

It was moved by Mr. Scott and seconded by Mr. Brizzolara to open the meeting to the public for discussion on this ordinance. All Council Members present voted in favor of the motion. There being no member of the public wishing to be heard, it was moved by Mr. Scott and seconded by Mrs. Orecchio to close the meeting to the public. The motion was declared carried upon the affirmative vote of all Council Members present.

A motion to adopt Ordinance 13:18 was made by Mr. Brizzolara and seconded by Mrs. Orecchio. On the roll call vote:

Ayes: Brizzolara, Scott, Orecchio, Condoleo and Ascolese  
Nays: None  
Absent: Rapaport

There being five (5) ayes and no nays, Ordinance 13:18 was approved. Mayor Barsa announced that the ordinance was finally adopted and will take effect upon publication in the Record.

Mayor Barsa presented Councilman Condoleo with a plaque from the governing body thanking him for his years of service to the Borough. Mr. Condoleo said he could owe his success to the dedicated staff, Police Department, DPW and Fire Department. He thanked the governing body and wished them continued success.

Mayor Barsa's State of the Borough Address:

"Thank you all for coming out on this brutally cold evening and to show my appreciation, I promise to keep this speech short so that you can return to your warm homes.

Let me take this opportunity to thank the individuals who keep the Borough running smoothly (Lorraine, Carol, Alexandra, Julie, Paul, Kunjesh, Kathy, Lindsay, and JoAnn and John) (Alan Schrader and the DPW) (Chief Krapels and the Norwood Police Department), volunteer members of the Ambulance Corps and Fire Department, and those who serve on the various Boards,

Commissions and Committees. Your dedication and expertise are greatly appreciated.

I especially want to thank my 2013 governing body, during my tenure as Mayor I could not have hoped for a better group.

We had two long time employees retire in 2013 and I wish the best of luck to Lt. Rick Sposa and Camilo DiRese.

We awarded three major contracts last year that will be underway during 2014 to include the installation of sidewalks on Broadway from McClellan Street to the Old Tappan border, the reconstruction of Carter Street, and the paving of Jay Street. Phase II of Livingston Street will also begin and on-street parking will be instituted to help slow down traffic, reduce congestion and increase business for our local merchants. I will be asking the Council to approve the purchase of a senior van to help transport our senior residents to doctor appointments, shopping and to and from Senior Club meetings. This service is long overdue and it is my sincere desire to have this implemented by early spring. The Planning Board has already begun on revisions to the Master Plan and one area that will be closely looked at will be the zoning in the Light Industrial Zone.

New this year all Council Meetings will begin at 7:00 PM, and at 6:30 PM before Work Sessions, a gripe session will be held to hear your concerns and answer your questions. Remember Norwood Day is scheduled for Saturday, September 20<sup>th</sup>, and its success depends on your attendance, so please mark your calendars. Councilman Marino is chairing the cultural affairs committee this year so look for information on concerts in the park as well as many other activities.

I wish you and your families a very happy and prosperous new year.

Sine-Die:

Following the State of the Borough Address, Mayor Barsa called for a motion to close this portion of the meeting. It was moved by Mr. Brizzolara and seconded by Mr. Scott to close this portion of the meeting, Sine-Die. All Council Members present were in favor of the motion.

The Borough Clerk read the receipt of the Certificates of Election for Councilmen Elect Frank Marino and Allen Rapaport.

Mayor Barsa administered the oath of office to newly elected Councilman Frank Marino. Mr. Marino thanked all who helped to return him to Council.

Mayor Barsa asked for a roll call of the 2014 Borough Council:

Mayor Barsa	-	Present
Councilman Brizzolara	-	Present
Councilman Marino	-	Present
Councilwoman Orecchio	-	Present
Councilman Scott	-	Present
Councilman Rapaport	-	Absent
Councilman Ascolese	-	Present

Mayor Barsa asked for a nomination for Council President. It was moved by Mr. Ascolese and seconded by Mrs. Orecchio to appoint Mr. Scott as Council President. On the roll call vote, all Council Members present voted for the motion.

Mayor Barsa issued the Oath of Office to the 2014 Corporate Officers of Norwood EMS.

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. There being no request, Mayor Barsa requested a motion to approve the Consent Agenda consisting of the following items:

- 14:01 Approving the Rules and By-Laws dated July 2, 1968, supplemented and approved for 2014
- 14:02 Approving the Rules of Order
- 14:03 Setting the Time and Place for 2014 Mayor and Council Meetings
- 14:04 Minutes of Meetings need not be read by the Borough Clerk at Council Meetings
- 14:05 Designation of Official Newspapers
- 14:06 2014 Official Holidays
- 14:07 Establishing a Cash Management Plan
- 14:08 Designating 2014 Depositories
- 14:09 Fixing the Rate of Interest and Year End Penalty for non-payment of taxes
- 14:10 Appointment of Kunjesh Trivedi as Treasurer for the year 2014
- 14:11 Appointment of Carol Donovan, RMC as Deputy Clerk for the year 2014
- 14:12 Appointment of Kunjesh Trivedi, CTC as Official Tax Search Officer for the year 2014
- 14:13 Appointment of Lorraine L. McMackin, RMC, CMC as Official Municipal Improvement Searcher for the year 2014
- 14:14 Appointment of Janet Gallagher as Court Assistant for the Municipal Court for the year 2014
- 14:15 Appointment of Lorraine McMackin as Municipal Housing Liaison for the year 2014

- 14:16 Authorizing Bi-Weekly Payrolls
- 14:17 Appointment of Laura A. Nunnink, Esq. as Municipal Prosecutor for the year 2014
- 14:18 Appointment of Marc D. Ramundo, Esq. as Alternate Prosecutor for the year 2014
- 14:19 Appointment of Kevin C. Corriston, Esq. as Public Defender for the year 2014
- 14:20 Appointment of Chief Jeffrey Krapels as Emergency Management Coordinator for the year 2014
- 14:21 Appointing the County of Bergen as the Borough's Animal Control Officer for the year 2014
- 14:22 Appointing the County of Bergen as the "Service Provider" for Blood Borne Compliance and Training
- 14:23 Appointing Steven Wielkocz of Ferraioli, Wielkocz, Cerullo & Cuva, P.A. as Borough Auditor for a one-year term
- 14:24 Appointing Andrew T. Fede of Archer & Greiner PC as Borough Attorney for a one-year term
- 14:25 Appointing Helene C. Herbert of Herbert & Weiss, LLP as Special Conflict Tax Appeal Attorney for a one-year term
- 14:26 Appointing Steve Rogut of Rogut, McCarthy, L.L.C. for a one-year term
- 14:27 Appointing Victor Fadini as Risk Manager for the Borough of Norwood for a one-year term
- 14:28 Appointing Lorraine L. McMackin, RMC,CMC as Insurance Commissioner of the Bergen County Municipal Joint Insurance Fund and Carol Donovan, RMC as Alternate Insurance Commissioner
- 14:29 Appointing Mr. Donald Helmstetter as Special Appraiser for Tax Appeals for a one-year term
- 14:30 Authorizing a Shared Services Agreement Between the Borough of Norwood and the County of Bergen for the Employees Assistance Program
- 14:31 Appointing Louis N. Rainone, Esq. as Borough Labor Counsel for a one-year term to expire 12/31/14
- 14:32 Appointing Dart Computer as IT Consultant for a one-year term to expire on 12/31/14
- 14:33 Authorize One Year Extension of Contract with New Jersey Technical Service, Inc. for Elevator Inspection Services
- 14:34 Appointing Acari and Iovino Architects PC as Borough Architect
- 14:35 Appointing Kauker & Kauker LLC as Borough Planner
- 14:36 Re-appointing Kunjesh Trivedi, Tax Collector
- 14:37 Approving Inter-boro Mutual Aid Group with various municipalities
- 14:38 Appointing Valley Health Medical Group for Alcohol and Drug Testing Services
- 14:39 Authorizing the lease of a Ricoh MP 5002SP Copier

- 14:40 Authorizing an Interlocal Agreement for Cooperative Purchasing
- 14:41 Establishing a Green Team
- 14:42 Authorizing the lease of a new AVAYA IP Office System for the Borough Hall and Police Department

MAYOR'S APPOINTMENTS TO VARIOUS BOARDS

**Board of Health:**

Gloria Maccaroni, 3 Yr. Term, Expires 12/31/16  
 Mary Ellen Walter, 3 Yr. Term, Expires 12/31/16  
 Nancy Congiusti, 2 Yr. Term 12/31/15 (Alt. #1)

**Recreation Committee:**

Evan Pinkus, 3Yr. Term Expires 12/31/16 (Football)  
 Dan Kelly, 3 Yr. Term, Expires 12/31/16 (Cheering/Dance)  
 Ray Rodriguez, 3 Yr. Term, Expires 12/31/16 (Baseball)  
 Kevin Hawkins, 3 Yr. Term, 12/31/16 (at-large)

**Historic Preservation Committee – 1 Yr. Terms Expire 12/31/14**

David Elling	Marjorie Scott
Jim Elling	Brigitha Tray
Richard Williams	

**Affordable Housing Board:**

Felix Garcia, 2 Yr. Term, Expires 12/31/15  
 Thomas Byrne, 2 Yr. Term, Expires 12/31/15  
 Marianne Orecchio, 2 Yr. Term, Expires 12/31/2015

**Shade Tree Committee – 1 Yr. Term, Expires 12/31/14**

David Elling	Allen T. Olsen
Doug Hahn	Harsha Patel
Joseph London	Alan Schrader

**Senior Citizen Advisory Committee 1 Yr. Term, Expires 12/31/14**

Mayor Barsa	Charles Keating
Councilman Scott	Mary Ellen Walter
Martha Kleinlaut	John Yost
Paul Elenio	Lillian Galbornetti
Joyce Chiacchiaro	

**Special Patrolmen:**  
**Class I**

Tom Tracy	Martin Clancy
Richard Sposa, Jr.	Richard Bartlett

**Police Clerk/Matron:**  
JoAnn Voccola

**Police Physician:**  
Park Medical Group

**Towing Services:**  
Northvale Body and Fender D.T.R. Automotive Service Center  
Northern Valley Motors DeMauro Towing, Inc.

**Bureau of Fire Safety Inspectors:**  
William McGuire Kenny Sheppard

**Zoning Board of Adjustment:**  
John Straub, 4 Yr. Term, Un-expired 12/31/15  
Sal Nobile, Alt. #1, 2 Yr. Term, Expires 12/31/15  
Joseph Saccoccio, Alt. #2, 2 Yr. Un-expired Term 12/31/2014

**Ethics Board:**  
Edward Condoleo, Unexpired Term 12/31/2016  
Kevin Corrison, Un-expired Term 12/31/17  
Denise Travers, 5 Yr. Term, Expires 12/31/18  
Barbara Altenbach, 5 Yr. Term, Expires 12/31/2018

**Beautification and Re-development Committee:**  
Barbara Altenbach Rob Tracy  
Allison Passante Mike Leocata  
John Comer John Straub  
Jodi Rapaport Denise Travers  
Joseph Ascolese

**Crossing Guards for 2014**  
Marilyn Burnet Larry Grassi  
Al Butti Rita Paton  
Michael Cheringal Onofrio Savino  
John Fanelli Alice Sposa  
Rocchitella Fanelli Gerald Poh  
Frank Ferrara Robert Wojcik

**Alternates:**

Marie DiBlasio	Paul Iulo
Sherry Grossman	Christopher Martone
Johanna Keating	Sally Watchman
Lisa Kurtz	Diane Zagacki

**Green Team (Sustainable New Jersey)**

Mayor Barsa	Christine Hageman
David Hausmann	Robert Lewis
Frank Marino	Alan Schrader
Barbara Vanderbeck	Jean Hanley

**2014 Council Committee Assignments:**

**Finance**

Ascolese (Chair)  
Orecchio  
Marino

**Personnel**

Brizzolara (Chair)  
Ascolese  
Rapaport

**Property/Zoning**

Orecchio (Chair)  
Scott (Construction)  
Rapaport (Planning Board)

**Public Health**

Marino (Chair)  
Ascolese  
Scott

**Public Safety**

Rapaport (Police)  
Brizzolara (Fire)  
Orecchio (EMS)

**Public Utilities**

Brizzolara (Chair)  
Rapaport  
Marino

**Public Works**

Ascolese (Chair)  
Scott  
Brizzolara

It was moved by Mr. Brizzolara and seconded by Mrs. Orecchio to approve the Consent Agenda. On the roll call vote, all Council Members present voted for the motion.

Mayor Barsa offered the following appointments not subject to Council approval:

**Environmental Commission:**

Barbara Vanderbeck, 3 Yr. Term, Expires 12/31/16  
Paul Kozel, 3 Yr. Term, Expires 12/31/2016

**Planning Board:**

Jeffrey Krapels, Class II, Annual, Expires 12/31/14  
Allen Rapaport, Class III, Member of Council, Term Expires 12/31/14

Dan McDermott, Class IV, Un-Expired Term (12/31/14)  
Walter Deptuch, Alt. #1, 2 Yr. Term, Expires 12/31/15  
W. Scott Roberts, Alt. #2, Yr. Unexpired Term (12/31/2014)

Mayor Barsa announced his Liaison Appointments for 2014:

Board of Education ..... Orecchio  
Board of Health..... Marino  
Community Development..... Scott  
Environmental Commission..... Marino  
Historic Preservation..... Marino  
Library ..... Scott  
Beautification/ Redevelopment ..... Barsa/Rapaport  
Recreation ..... Barsa  
Seniors..... Scott  
Senior Advisory Board..... Scott  
Shade Tree ..... Rapaport

Adoption of 2014 Temporary Budget:

It was moved by Mr. Rapaport and seconded by Mr. Ascolese that Resolution 14:43 (Temporary Budget) be approved. On the roll call vote:

Ayes: Brizzolara, Marino, Orecchio, Scott and Ascolese  
Nays: None

With an affirmative vote of five members of the Governing Body, the Temporary Budget was adopted.

Mayor Barsa asked the Council if they had any reports or comments they wished to share with the Public.

Mr. Brizzolara thanked former Councilman Condoleo for his many years of service to the Borough of Norwood.

Mrs. Orecchio read the Norwood EMS report for December, Attachment "A". She also thanked Mr. Condoleo for his commitment and dedication.

Mr. Scott commended Mr. Condoleo on the outstanding job he did and he welcomed Mr. Marino back to Council. He wished everyone a happy, healthy and blessed new year.

Mr. Ascolese commended the DPW on the great job they did in clearing the streets during the most recent snow storm. He also praised the cooperation between the DPW and Police Department in getting the cars removed from

the roadways. He said that he learned a lot about the Borough's finances from Mr. Condoleo last year and he will be missed.

There being no additional reports, it was moved by Mr. Ascolese, seconded by Mr. Scott to open the meeting to the public. All Council Members present were in favor of the motion. There being no member of the public wishing to be heard, it was moved by Mr. Brizzolara and seconded by Mrs. Orecchio to close the meeting to the public. All Council Members present were in favor of the motion.

It was moved by Mr. Brizzolara and seconded by Mr. Scott to adjourn the meeting. All Council Members present were in favor of the motion. Meeting was adjourned at 7:40 p.m.

Respectfully submitted by,

Lorraine L. McMackin, RMC, CMC