

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
REGULAR MEETING
FEBRUARY 11, 2015
7:00 PM

MAYOR BARSÀ

COUNCILMAN BRIZZOLARA
COUNCILMAN MARINO
COUNCILWOMAN ORECCHIO

COUNCIL PRESIDENT ASCOLESE
COUNCILMAN RAPAPORT
COUNCILMAN SCOTT

Call to order

Flag Salute

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch.231 setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in The Record and Star Ledger.

Roll Call of the Council

Mayor Barsa _____
Councilman Brizzolara _____
Councilman Marino _____
Councilwoman Orecchio _____

Council President Ascolese _____
Councilman Rapaport _____
Councilman Scott _____

Correspondence

1. Invitation from Norwood Public School to attend the Board of Education Meeting on January 19, 2015 at which time they will be honoring Mr. Richard Vogler upon his retirement as Board Treasurer
2. Board of Health Report for January
3. DPW January Monthly Report
4. Construction Department January Permit Fee Log
5. Resolution from the Borough of Tinton Falls Supporting and Recognizing the Service of Law Enforcement Officers
6. Letter from NJ DEP regarding E-Waste Collection and Recycling
7. Fire Department December Report
8. Letter from Chief Krapels recommending the appointment of Ms. Joyce Garant as an Alternate Crossing Guard
9. Letter from Chief Krapels recommending the appointment of Ms. Barbara Latinis as an Alternate Crossing Guard

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Agenda, Mayor and Council Meeting – February 11, 2015

Consent Agenda

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed.

Approval of the minutes of the January 7, 2015 Sine Die/Reorganization Meeting, January 14, 2015 Budget Meeting and January 28, 2015 Work/Executive Meeting

Appointment of Barbara Dill to the Board of Health as Alternate No. 2 with a term expiring 12/31/2016

Approval of the following Resolutions:

- 15:48 Supporting Mutual Aid Plan and Rapid Deployment Force
- 15:49 Approving the Appointment of Ms. Joyce Gorant as an Alternate Crossing Guard
- 15:50 Approving the Appointment of Ms. Barbara Latinis as an Alternate Crossing Guard
- 15:51 Approving a Peddler's and Solicitor's License to Allison Mancuso for Verizon
- 15:52 Authorizing the Redemption of Tax Lien Certificate #14-003 sold to Effect Lake for Block 89, Lot 12, 105 Oak Street
- 15:53 Requesting Permission for the Dedication by Rider for Municipal Public Defender Fees Required by PL 1997, Chapter 256; NJS 2B:12-28 N.J.S.A.40A: 5-29
- 15:54 Authorizing the CFO to void certain checks
- 15:55 Authorizing a Contract with Helene C. Herbert, Esq. as a Professional Services as Special Conflict Tax Counsel
- 15:56 Authorizing a Contract with Maser Consulting for Professional Services as Special Conflict Engineer Firm

Introduction of Ordinance 15:01 entitled:

An Ordinance Amending Section 42 of the Borough Code Creating the Position of Municipal Public Defender and Requiring Persons Applying for Representation by a Municipal Public Defender to Pay an Application Fee

Public Hearing on Ordinance 15:01 will be Wednesday, March 11, 2015.

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Agenda, Mayor and Council Meeting -- February 11, 2015

Introduction of Ordinance 15:02 entitled:

An Ordinance to Amend an Ordinance Entitled "An Ordinance to Fix Salaries, Wages and Compensation of Certain Officials, Officers and Employees of the Borough of Norwood, County of Bergen, State of New Jersey" and Setting Forth the Method of Paying Salaries and Any Other Ordinances Amending Said Ordinance

Public Hearing on Ordinance 15:02 will be Wednesday, March 11, 2015.

Committee Reports

Approval of Resolution 15:56 Authorizing the Governing Body to convene into closed session to discuss personnel policy,

Review of 2015 Capital Budget Requests

Adjournment

**BOROUGH OF NORWOOD
MAYOR AND COUNCIL MINUTES
PUBLIC MEETING
FEBRUARY 11, 2015**

The Public Meeting of the Mayor and Council of the Borough of Norwood was held at Borough Hall on the above date.

Mayor Barsa called the meeting to order at 7:08 PM and led those in attendance in a salute to the American Flag and asked for a moment of silence in remembrance.

Mayor Barsa stated:

“Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Record and Star Ledger, filing a copy in the Borough Clerk’s office and posting on the bulletin board.”

Roll Call:

Mayor Barsa	Present
Councilman Brizzolara	Present
Councilman Marino	Present
Councilwoman Orecchio	Present
Council President Ascolese	Present
Councilman Rapaport	Absent
Councilman Scott	Present

Also Present:

Andrew Fede	Borough Attorney
Dan Kaufman	Borough Engineer
Judith Curran	Chief Financial Officer

Mayor Barsa pointed out the fire exits and requested that all cell phones be turned off or to vibrate.

General Public Comment:

Motion to open the meeting to the public was made by Mrs. Orecchio, seconded by Mr. Brizzolara and declared carried upon the affirmative vote of all Council Members present.

No member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Brizzolara and seconded by Mrs. Orecchio. All Council Members present voted in favor of the motion.

Correspondence:

Mayor Barsa read the following correspondence into the record:

1. Invitation from Norwood Public School to attend the Board of Education Meeting on January 19, 2015 at which time they will be honoring Mr. Richard Vogler upon his retirement as Board Treasurer
2. Board of Health Report for January
3. DPW January Monthly Report
4. Construction Department January Permit Fee Log
5. Resolution from the Borough of Tinton Falls Supporting and Recognizing the Service of Law Enforcement Officers
6. Letter from NJ DEP regarding E-Waste Collection and Recycling
7. Fire Department December Report
8. Letter from Chief Krapels recommending the appointment of Ms. Joyce Garant as an Alternate Crossing Guard
9. Letter from Chief Krapels recommending the appointment of Ms. Barbara Latinis as an Alternate Crossing Guard

Consent Agenda:

Mayor Barsa reviewed the items on the Consent Agenda and asked if any Council Member wished to remove an item. There being no request, Mayor Barsa called for a motion to approve the Consent Agenda consisting of the following items:

Approval of the minutes of the January 7, 2015 Sine Die/Reorganization Meeting, January 14, 2015 Budget Meeting and January 28, 2015 Work/Executive Meeting

Appointment of Barbara Dill to the Board of Health as Alternate No. 2 with a term expiring 12/31/2016

Approval of the following Resolutions:

- 15:48 Supporting Mutual Aid Plan and Rapid Deployment Force
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- 15:51 Approving a Peddler's and Solicitor's License to Allison Mancuso for Verizon
- 15:52 Authorizing the Redemption of Tax Lien Certificate #14-003 sold to Effect Lake for Block 89, Lot 12, 105 Oak Street

Consent Agenda Continued:

- 15:53 Requesting Permission for the Dedication by Rider for Municipal Public Defender Fees Required by PL 1997, Chapter 256; NJS 2B:12-28 N.J.S.A.40A: 5-29
- 15:54 Authorizing the CFO to void certain checks
- 15:55 Authorizing a Contract with Helene C. Herbert, Esq. as a Professional Services as Special Conflict Tax Counsel
- 15:56 Authorizing a Contract with Maser Consulting for Professional Services as Special Conflict Engineer Firm
- 15:57 Authorizing the Submission of an Alcoholism and Drug Abuse Grant for June 2014-June 2019

Motion of approval was made by Mr. Brizzolara, seconded by Mrs. Orecchio and declared carried upon the affirmative vote of all Council Members present.

Introduction of Ordinance 15:01 entitled:

An Ordinance Amending Section 42 of the Borough Code Creating the Position of Municipal Public Defender and Requiring Persons Applying for Representation by a Municipal Public Defender to Pay an Application Fee

It was moved by Mrs. Orecchio and seconded by Mr. Brizzolara to approve on first reading Ordinance 15:01. All Council Members present voted in favor of the motion. Mayor Barsa announced that the public hearing on this ordinance will be Wednesday, March 11, 2015.

Introduction of Ordinance 15:02 entitled:

An Ordinance to Amend an Ordinance Entitled "An Ordinance to Fix Salaries, Wages and Compensation of Certain Officials, Officers and Employees of the Borough of Norwood, County of Bergen, State of New Jersey" and Setting Forth the Method of Paying Salaries and Any Other Ordinances Amending Said Ordinance

It was moved by Mr. Brizzolara and seconded by Mr. Scott to approve on first reading Ordinance 15:02. All Council Members present voted in favor of the motion. Mayor Barsa announced that the public hearing on this ordinance will be Wednesday, March 11, 2015.

Committee Reports:

Councilman Brizzolara

Fire Department:

Mr. Brizzolara had nothing to report at this time as he did not receive the Fire Department's Monthly Report.

Councilman Marino

Board of Health:

Mr. Marino said he had nothing to report since the February Meeting was cancelled due to the weather.

Environmental Commission:

No report.

Councilwoman Orecchio

Board of Education:

Mrs. Orecchio informed that she missed the Board of Education Meeting because she thought it was cancelled due to the weather. She announced that the Regional School Board will be holding a Special Election on March 10, 2015 for a 13 million dollar referendum to make improvements to both high schools. There will be a hearing on the referendum on February 23, 2015.

EMS:

Mrs. Orecchio read the EMS January Call Sheet, Attachment "A"

Councilman Ascolese

DPW:

Mr. Ascolese referred to the DPW monthly report (Attachment "B"). He informed that summonses were given to residents for not removing their vehicles during the snow storm. There was a lengthy discussion regarding removing snow from the sidewalks especially on Livingston Street. It was the consensus of the governing body to review the Borough's ordinance and compare it to what other towns require. This will be an item on the agenda for the work session at the end of the month.

Councilman Rapport

In the absence of Mr. Rapaport, no report was given.

Councilman Scott

Construction Department:

Mr. Scott submitted the Building Department Fee Log for the month of January, Attachment "C".

Public Comment:

Motion to open the meeting to the public was made by Mr. Brizzolara and seconded by Mrs. Orecchio. All Council Members present voted for the motion.

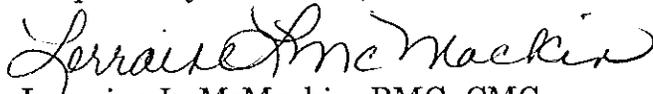
No member of the public wishing to be heard, it was moved by Mr. Brizzolara, seconded by Mr. Ascolese to close the meeting to the public. All Council Members present voted for the motion.

After a discussion concerning the 2015 Capital Budget, it was decided to hold a Special Budget Meeting on Wednesday, February 18, 2015 at 6:00 PM. The Municipal Clerk was instructed to advertise the meeting.

Adjournment:

Motion to adjourn was made by Mr. Ascolese and seconded by Mrs. Orecchio. All Council Members present voted in favor of the motion and the meeting adjourned at 7:31 PM.

Respectfully submitted,



Lorraine L. McMackin, RMC, CMC
Administrator/Clerk

ATTACHMENT "A"

**NORWOOD
EMERGENCY MEDICAL SERVICES**

Norwood Volunteer Ambulance Corps
PO Box 8 Norwood NJ 07648
Business # 201-768-4477

To: Marianne Orecchio
Cc: Lorraine McMackin
From: John Kuder – Lieutenant
Re: Call Volume Report
Date: January 2015

In the month of January there were no ambulance corps functions due to weather both nights.

Please find the January call report for Norwood EMS enclosed. Norwood EMS responded to 37 Calls in the month of January. A breakdown of call types/locations is below.

Norwood EMS Call Types	Norwood EMS Calls Locations		
Medical Calls	Norwood	17	26
Trauma Calls	Northvale	7	
Fire Calls	Demarest	0	
RMA's	Closter / Alpine / PIP	5	
Cancelled Calls	Harrington Park	7	
Misc./ Training	Other	0	

In the month of January Norwood EMS personnel logged 2140 hours on calls and 0 hours on drills/monthly meeting.

January Monthly Report 2015

Kennedy Park field equipment flood lights were replaced (37 total) and safety beacon lights were also replaced with LED light bulbs. All crane work was done by Plescia Roofing (Mark Plescia) free of charge.

The Library soffit tiles that were missing were replaced by Fred Reiman at no charge.

The resident at 130 Dyer Court had many trees fall across the creek in her backyard. She patiently waited till the ground froze for us to remove them without property damage. She sent us a nice thank you letter.

We have spent more time in all borough buildings catching up on cleaning duties such as floors, windows, painting and other neglected work due to leaf pickup.

Holiday decorations have been removed and neatly stored away. In place of the Xmas wreaths on Livingston St. the winter banners were hung up.

We spent a day removing litter from all of our county roads, it was becoming unsightly.

Chipping continues removing Xmas trees and brush from our road sides.

We have also started a tree trimming campaign throughout every street in town to protect our vehicles and blind overgrown areas for safety. We got most of the east hill area completed, but inclement weather temporarily shut this operation down.

We have produced over 7,000 gallons of salt brine this month. It seems to be working well. Pre storm treatment has led to salt savings.

We have taken the time to look at hot boxes that other towns use and also ask their thoughts on shared services for hot boxes. The towns that they shared with abused the piece of equipment through neglect of maintenance and not using in the correct manner. They also wouldn't report on what items they broke. We are still looking into shared services for this. This is a much needed piece of equipment.

All Norwood streets have had some pothole repair fixed this month, but these are mostly temporary. During this summer, the hotbox would be most effective as far as savings and quality of work. Not having to rush the job because of material getting cold and less wasted material. I'm working diligently looking for someone who has one already that is willing to share or purchase jointly.

I wish I could say that this time of the year is not busy for us, but I can't. Every day trucks and equipment must have maintenance done to them. Not everything can be properly maintained during busier seasons. Belts, trans filters, plow maintenance, welding, cutting edge replacements and much more has to be done at this time of the year in between snow storms and ice storms.

We have coordinated with O&R to remove two hazardous trees at 23 Adams St and 78 Kensington Ave at the residents request.

All first of the month inspections and documentations have been completed

E-waste pickup was completed on the 21st.

Bio-fuel processing continues.

Sander repairs for truck #383 (peterbilt) and #380 (ford 4x4) part costs was \$2500

Replacement labor savings done in house was over \$8,000 for both trucks.

We have been through many snow storms this month and the new equipment is working out very well. The equipment we have purchased is a good start in fulfilling the needs of the borough residents. Looking forward to our new building to help organize and protect our equipment.

Norwood Borough
 455 BROADWAY
 NORWOOD, NJ 07648

UCC-L700 Permit Fee Log Report

for dates 1/1/2015 and 1/30/2015.

Site Identification	Permit #	Use Work	New/Added Structure	Housing Unit		Fed Cen	Fees Collected					Check Number					
				Total Area Volume	Gain/Loss		Value of Construction#	Build	Elect	Plumb	Fire		Elev	DCA	Cert	Mech	Total
	Date Issued	Grp Type Upd	Sq ft	Cu ft	Pub Sale	Rent	Construction#	Build	Elect	Plumb	Fire	Elev	DCA	Cert	Mech	Total	Check Number
Block: 113 Lot: 14 Dr: 36 KENNINGTON AVE. Name: COOPER, K. & J. ALARM SYSTEM	15-006 1/14/2015	R-5 Alt	0	0	0	0	1208 999	0	50	0	50	0	3	0	0	103 80478	
Block: 124 Lot: 7 Dr: 18 GARNETT PL Name: Shaun & Jaclyn Julian INTERIOR ALTERATION(S)	15-007 1/14/2015	R-5 Alt	0	0	0	0	1300 999	50	50	0	0	0	3	0	0	103 820	
Block: 152 Lot: 1 Dr: 40 EVERETT ST Name: VARUGHESI, THOMAS & HINNAMMA REPLACEMENT WATER HEATER	15-012 1/27/2015	R-5 Alt	0	0	0	0	1100 999	0	0	48	0	0	2	0	0	50 10924	
Block: 155 Lot: 2 Dr: 12 CARTER ST Name: KIM, SANG CHEOL & MI YUNG REPLACEMENT BOILER	15-011 1/21/2015	R-5 Alt	0	0	0	0	4500 999	0	50	110	50	0	8	0	0	218 123	
Block: 156 Lot: 31 Dr: 39 BROAD ST Name: CORRIS, GAEL E. ELECTRICAL ALTERATIONS	15-001 1/5/2015	R-5 Alt	0	0	0	0	1700 999	0	60	0	0	0	3	0	0	63 3091	
Block: 25 Lot: 5 Dr: 58 FAIRWAY TERR Name: GREDITOR, FLORA TIMNEY LINER	15-010 1/20/2015	R-5 Alt	0	0	0	0	3000 999	0	0	0	50	0	6	0	0	56	
Block: 28 Lot: 2 Dr: 310 WESTWIND COURT Name: NEGLIA JOSEPH ROOF REPLACEMENT	15-003 1/6/2015	R-5 Alt	0	0	0	0	8500 999	153	0	0	0	0	16	0	0	169 6771	
Block: 68 Lot: 1 Dr: 826 HEMLOCK COURT Name: Allen Ee REPLACEMENT WATER HEATER	15-004 1/14/2015	R-5 Alt	0	0	0	0	1829 999	0	0	48	0	0	3	0	0	51 1567	
Block: 68 Lot: 1 Dr: 313 CEDAR COURT Name: Jimil Kim BATH RENOVATION	15-009 1/15/2015	R-5 Alt	0	0	0	0	25000 999	180	61	252	0	0	47	0	0	540 404	

Jonwood Borough
 455 BROADWAY
 NORWOOD, NJ 07648

UCC-L700 Permit Fee Log Report

for dates 1/1/2015 and 1/30/2015.

Site Identification	Permit #	Use Work	New/Added Structure	Housing Unit	Fed	Fees Collected			Check							
						Total Area Volume	Gain/Loss	Value of		Fire	Elev	DCA	Total			
Block: 88 Lot: 13 Addr: 55 WALNUT ST Name: SHIA, JOYCE, ROBT, JAMES. V.I.P. INTERIOR ALTERATION(S)	Date Issued 15-014 1/30/2015	Grp Type R-5 Alt	Sq ft 0	Pub Sale 0	Rent 0	Construction # 11450 999	Build	Elect	Plumb	Fire	Elev	DCA	Cert	Mech	Total	Number
			0	0	0	180	86	0	0	50	0	21	0	0	337	2051
Block: 88 Lot: 5 Addr: 70 OAK ST Name: SHIA, JOYCE, ROBT, JAMES. V.I.P. INTERIOR ALTERATION(S)	15-002 1/5/2015	R-5 Alt	0	0	0	270 999	0	50	0	0	0	1	0	0	51	077992
Block: 94 Lot: 6 Addr: 220 LIVINGSTON Name: AUGUSTE, MEGAN & UCIEN JR ROOF REPLACEMENT	15-008 1/15/2015	R-5 Alt	0	0	0	4800 999	86	0	0	0	0	9	0	0	95	6136
Block: 97 Lot: 22 Addr: LIVINGSTON ST Name: BOROUGH OF JONWOOD ELECTRICAL ALTERATIONS	15-005 1/14/2015	R-5 Alt	0	0	0	12000 999	0	0	0	0	0	0	0	0	0	0

Norwood Borough
 455 BROADWAY
 NORWOOD, NJ 07648

UCC-L700 Permit Fee Log Report

for dates 1/1/2015 and 1/30/2015.

Number of Permits Processed	
New Permits	13
Permit Updates	0

Type of Work	
New Buildings	0
Additions	0
Alterations	13
Demolitions	0

Technical Subcodes	
Building	5
Electrical	8
Plumbing	4
Fire	4
Elevator	0
Mechanical	0

Ownership	
Private	13
Public	0

Housing Unit Changes		
	Sale	Rental
Gained	0	0
Lost	0	0
Changed	0	0

Administrative Surcharge Fee Summary

Type	Total
Building	0
Electrical	0
Plumbing	0
Fire	0
Elevator	0
Mechanical	0

Fee Summary	
Type	Total
Building	\$649
Electrical	\$407
Plumbing	\$458
Fire	\$200
Elevator	\$0
Mechanical	\$0
DCA	\$122
Certificate	\$0
Grand Fees Total	\$1,836

Total Area	0 sq. ft.
Total Volume	0 cu. ft.
Total Value Construction	\$76,657