

AGENDA
BOROUGH OF NORWOOD
MAYOR AND COUNCIL
BUDGET MEETING
February 18, 2015
6:00 PM

MAYOR BARSÀ

COUNCILMAN BRIZZOLARA
COUNCILMAN MARINO
COUNCILWOMAN ORECCHIO

COUNCIL PRESIDENT ASCOLESE
COUNCILMAN RAPAPORT
COUNCILMAN SCOTT

Call to order

Flag Salute

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch.231 setting forth the time, date, place and purpose of this Pubic Meeting through a legal notice published in The Record and Star Ledger.

Roll Call of the Council

Mayor Barsa _____

Councilman Brizzolara _____

Councilman Marino _____

Councilwoman Orecchio _____

Council President Ascolese _____

Councilman Rapaport _____

Councilman Scott _____

- Review of Capital Budget Requests
 1. DPW
 2. Police Department
 3. Fire Department
- Review Department Appropriation Requests

General Public Comment

Adjournment

BOROUGH OF NORWOOD
BERGEN COUNTY, NEW JERSEY

MINUTES OF BUDGET MEETING
OF FEBRUARY 18, 2015

CALL TO ORDER AT 6:05 PM

MAYOR BARSA STATED:

Adequate notice of this meeting was given to the press and posted as required. Date and time of this meeting was legally given as required by the "Open Public Meetings Act". This notice is on file with the Municipal Clerk and posted on the bulletin board. Minutes of this meeting will be made available to the public upon completion of typing and proofreading by the Municipal Clerk.

PRESENT AT ROLL CALL:

Mayor	James Barsa
Councilman	Tom Brizzolara
Councilwoman	Marianne Orecchio
Council President	Joseph Ascolese
Councilman	Allen Rapaport

ABSENT:

Councilman	Frank Marino
Councilman	Barry Scott

ALSO PRESENT:

CFO	Judith Curran
-----	---------------

2015 CAPITAL BUDGET

The following items on the capital budget were reviewed:

- One Million Dollars will be appropriated for paving of roads from a list provided by Mr. Schrader, Superintendent Streets and Roads and finalized and approved by the governing body.
- The Borough Architect will be contacted to inspect the roof at Borough Hall to provide an estimate as to the cost of replacing.
- The Borough received a \$75,000 grant from FEMA to install a new generator at Borough Hall.

CAPITAL BUDGET REVIEW CONTINUED:

- The \$75,000 snow thrower was removed from the DPW capital requests.
- Councilman Brizzolara requested that the capital budget be amended to add an additional vehicle. The cost for the two vehicles being \$64,649.20. It was reminded that an additional \$10,000 was added to their capital budget for the replacement of ladders that were found to be unsafe during an OSHA inspection last year.
- The police will be purchasing one vehicle as well as an Automatic License Plate Reader for a total cost of \$55,200.

OPERATING EXPENSES:

The 2015 budget appropriations were reviewed on a line item basis with the following questions and corrections addressed:

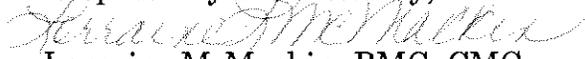
- Discussion on the increase in the judge's salary. Councilman Brizzolara informed that a survey was conducted of the adjoining judges and it was found that Norwood's Judge was grossly underpaid. After a brief discussion it was the consensus of the governing body to keep the appropriation at \$12,000.
- Question on an increase in salary above the 2% cap for certain employees in Finance and Municipal Court. It was explained that after review by the Personnel Committee a market adjustment was made for one of the employees and in regard to the Municipal Court, the employee reached another step in longevity.
- A review of the vehicle maintenance budget was made with a change to the sub account for Fire Prevention. That account was lowered to \$1,000 with the remaining dollars placed into the other sub accounts.
- With those corrections made, it was the consensus to present the budget to the auditor for his input and introduce at the March 11, 2015 meeting with the budget hearing and adoption on April 8, 2015.
- The CFO was instructed to write up procurement procedures and hold a department meeting to inform all department heads on the procedures and penalties for not following.

It was moved by Mr. Rapaport, seconded by Mr. Brizzolara to open the meeting to the public for comment. All Council Members present voted for the motion. As no member of the public wished to be heard, it was moved by Mr. Brizzolara, seconded by Mr. Rapaport to close the meeting to the public. All Council Members present voted for the motion.

Page Three
Budget Meeting – February 18, 2015

There being no additional business, it was moved by Mr. Brizzolara and seconded by Mr. Rapaport to adjourn the meeting. All Council Members present were in favor of the motion. The meeting adjourned at 7:27 p.m.

Respectfully submitted by,



Lorraine McMackin, RMC, CMC
Municipal Clerk