

Borough of Norwood  
Work Session  
June 13, 2007

CALL TO ORDER AT 8:02 PM

**PRESENT AT ROLL CALL:**

Mayor	James Barsa
Council President	Barry Scott
Councilman	Anthony Guercio
Councilwoman	Dolores Senatore

**ABSENT:**

Councilman	Tom Brizzolara
Councilman	Michael Knigin
Councilman	Edward Condoleo

**ALSO PRESENT:**

Borough Attorney	Andrew Fede
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Mayor Barsa convened the meeting at 8:02 PM and asked for a motion to open the meeting to the public.

Motion to open the meeting to the public was made by Mr. Scott, seconded by Mr. Guercio and declared carried upon the affirmative vote of all Council Members present.

Mr. Mark D. Madaio, 31 Legion Drive, Bergenfield, New Jersey, identified himself as the attorney for Peter and Jeannie Randazzo, who reside at 215 White Street, Old Tappan, New Jersey. Mr. Madaio referred to his letter dated May 9, 2007 regarding his clients' request to purchase a piece of Borough-owned property on White Street at a corner where the Boroughs of Old Tappan, Northvale and Norwood meet.

Mr. Guercio voiced his opinion that this matter should not be heard at this time since there were three Council Members absent and asked that it be adjourned to the June 27, 2007 Work Session. Mayor Barsa concurred and no objections were voiced from Mr. Scott or Mrs. Senatore.

No other member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Scott, seconded by Mr. Guercio and declared carried upon the affirmative vote of all Council Members present.

**Items for Discussion:**

Removal and replacement of three (3) dead pine trees at Norwood Gardens – Mayor Barsa recommended that the trees be cut down and not replaced since the area is overgrown. No objections were voiced from the Council Members present.

Mowing of Lawn at EMS Building – Mayor Barsa asked that the Council agree to authorize the DPW to mow the lawn until such time as they can hire a landscaping service. He advised that it is estimated that it would take one man thirty minutes a week to do so. No objections were voiced from the Council Members present.

Placement of millings at Firehouse/DPW to grade – Mayor Barsa reported that the Fire Department requested the DPW Superintendent to level the area of the parking lot that would be used for the Wet Down on Saturday, June 16, 2007. No objections were voiced from the Council Members present.

Donation of Lawnmower to Holy Family – Mayor Barsa explained that the DPW has an old lawnmower in need of repair that the department would like to donate to Holy Family. The Borough Attorney advised that the Borough can sell it for \$1.00 but can not donate it. A resolution to this effect will be prepared for approval at the July 3, 2007 Public Meeting.

Appointment of Representative to Open Space Trust Municipal Park Improvement and Land Acquisition Program Regional Committee – Mrs. McMackin explained that an appointment to this Committee is needed to replace Ms. Senatore who will be moving out of Norwood. Mayor Barsa nominated Mr. Scott to fill this position. A motion endorsing this nomination was made by Mr. Guercio and seconded by Ms. Senatore with all Council Members present voting aye.

Bid Results of CDBG Handicap Ramps – June 7, 2007 - Mr. Fede reported that he just received the bid packages for his review and has not had a chance to do so. He will report at the next Work Session to be held on June 27, 2007.

Operating Procedures for Borough Departments – Mayor Barsa asked that all Council Members review the sections of the Borough Code that were included with this agenda for further discussion at the June 27, 2007 Work Session.

Borough Attorney Report – Mr. Fede advised that he nothing for discussion.

Borough Administrator Report – Mrs. McMackin referred to request from Northern Valley High School to use the Community Center on Friday October 5<sup>th</sup> and Saturday October 6<sup>th</sup> to set up and conduct a tag sale. Ms. Senatore commented that the parking on Broadway becomes a problem when the Community Center is used for this type of function and Mayor Barsa asked that it be determined when the 5K Run will be held. Mr. Guercio suggested that it be held in the Borough Hall parking lot.

Borough Administrator Report cont'd - Mrs. McMackin reported that the bids were received for the Riverside Cooperative road program and that the overall cost of the three roads to be paved is \$113,357.00.

Mrs. McMackin advised that the Borough Hall staff has requested summer hours and explained that beginning the first week in July, Borough Hall would operate from 8:00 AM to 4:00 PM Monday thru Thursday and on Friday from 8:00 AM to 1:00 PM with the understanding that no lunch break would be taken on Friday. Mr. Guercio objected and recommended that the closing hour on Friday be 2:00 PM and Ms. Senatore voiced concern that tax bills would be due August 1 and residents have complained about the early closing in the past. Mrs. McMackin noted that it is unknown at this time when the tax bills will be sent out and Mr. Scott voiced approval since there is no reduction in the number of weekly hours worked. Mayor Barsa asked that this matter be further discussed at the June 27, 2007 Work Session.

At this time, Mayor Barsa asked if any Council Member had any item for discussion.

Mr. Scott asked for Council authorization for the Borough Attorney to prepare an ordinance for the Borough to grant to the Meadowlands Conservation Trust a conservation easement for the Fox Hill property. A motion authorizing the Borough Attorney to prepare this ordinance was made by Mr. Scott, seconded by Ms. Senatore and declared carried upon the affirmative vote of all Council Members present. Mr. Fede will prepare the ordinance for review at the June 27, 2007 Work Session.

No other Council Member wishing to be heard, a motion to open the meeting to the public was made by Mr. Guercio, seconded by Ms. Senatore and approved upon the affirmative vote of all Council Members present.

No member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Guercio, seconded by Mr. Scott with all Council Members present voting aye.

Motion to adjourn at 8:20 PM was made by Mr. Guercio, seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present.

Respectfully submitted,



Lorraine L. McMackin, RMC, CMC  
Administrator/Clerk