

Borough of Norwood
Work Session
October 17, 2007

CALL TO ORDER AT 8:04 PM

Mayor Barsa led the Council and those in attendance in a salute to the American flag and asked for a moment of silence.

May Barsa stated:

Statement of Compliance: Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Public Meeting through a legal notice published in the Press Journal on January 11, 2007.

PRESENT AT ROLL CALL:

Mayor	James Barsa
Councilman	Tom Brizzolara
Council President	Barry Scott
Councilman	Anthony Guercio
Councilwoman	Dolores Senatore
Councilman	Edward Condoleo

ABSENT:

Councilman	Michael Knigin
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ALSO PRESENT:

Borough Attorney	Andrew Fede
Chief of Police	Jeffrey Krapels

Mayor Barsa asked for a motion to open the meeting to the public.

Motion to open the meeting to the public was made by Mr. Scott, seconded by Ms. Senatore and declared carried upon the affirmative vote of all Council Members present.

Stuart Bran, 101 Aspen Court, commended the Mayor and Council for the implementation of the Swift Reach program, the Livingston Street Beautification Project as well as the conservation of 50 acres in the Fox Hill area. He criticized Mr. Brizzolara for the content of recent newspaper articles and Mr. Brizzolara reputed his comments.

No other member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Scott, seconded by Ms. Senatore and declared carried upon the affirmative vote of all Council Members present.

Approval of Resolution 07:160 – Awarding the 2007 Road Resurfacing Program to English Paving in the amount of \$304,743.10

Motion approving Resolution 07:160 was made by Mr. Guercio, seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present.

Lighting of Central Woods Sign

Mr. Scott reported that it would probably cost \$1,000.00 to light the Central Woods sign and \$1,000.00 for the installation of a flag pole and flag and asked for Council authorization for these funds to be taken from the Central Woods environmental grant. Following discussion, Mr. Scott made the motion that estimates for the lighting be obtained from the Borough Engineer and Rockland Electric. The motion was seconded by Ms. Senatore with all Council Members present voting in favor of the motion.

Review of Proposed Ordinance re Vacation of a Portion of Blanch Avenue

This proposed ordinance will be discussed at the October 30, 2007 Work Session.

Review of Proposed Ordinance to Amend Dog and Cat Licensing Fees

Motion to introduce this Ordinance (Ordinance No. 07:31) was made by Ms. Senatore and seconded by Mr. Condoleo. On the roll call vote:

Ayes: Brizzolara, Guercio, Senatore and Condoleo
Nays: Scott
Absent: Knigin

There being four (4) ayes and one (1) nay, the motion carried. The Public Hearing for Ordinance 07:31 was scheduled for the November 7, 2007 Public Meeting.

Borough of Norwood Indoor Air Quality Program

Mrs. McMackin explained the requirements of PEOSHA that include designating an indoor air quality control manager and keeping a log of maintenance and repair calls. She advised that she has kept a log and that a training course is scheduled for Monday, October 22, 2007 at Bergen Community College from 10 AM to 1 PM. Mrs. McMackin reminded that the cost to clean the air ducts in all three municipal buildings has to be taken into account when preparing the 2008 Budget.

Explorer Applications for Christopher Visconi, Northvale, and Michael Goodman, Norwood

Resolutions of appointment will be placed on the November 7, 2007 Public Meeting agenda.

Borough Attorney Report

2007 Road Resurfacing Program: Mr. Fede advised that he reviewed and approved the bid bond and documents submitted by English Paving and that the contract can be signed.

Meadowlands Conservation Easement – Fox Hill: Mr. Fede explained that the conservation easement has been executed on behalf of the Meadowlands Conservation Trust and that once received, it can be executed on behalf of the Borough.

Norwood Recreation Committee – Batting Cage: Mr. Fede will review the two unspent bond ordinances to see if funds can be applied to the purchase and installation of the batting cage.

Borough Administrator Report

2007 County Auction: Mrs. McMackin reported that the Borough received a check in the amount of \$3,534.38 for the sale of the Borough's used vehicles that were included in the September 8, 2007 County auction.

2007 Road Improvement Program: Mrs. McMackin advised that a letter was received today from Neglia Engineering stating that the construction management portion of the 2007 Road Improvement Program would be \$30,000.00. She, therefore, asked for a motion authorizing the \$30,000.00 so that work can begin on Monday, October 22, 2007. The motion was made by Mr. Condoleo, seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present.

Riverside Cooperative/Paris Grant: Mrs. McMackin reported that one of the major topics discussed at this morning's Riverside Cooperative meeting was the Paris Grant for records retention and records management. She explained that this is the fourth round of the grant and that it will not be done on the County level; therefore, the Riverside Cooperative will apply for it as shared service. A representative of LargeDocs was at the meeting to explain the process of scanning old records and copying them on disk or microfiche. This company is approved by the Division of Archives and Records Management. If the Cooperative receives this grant, Mrs. McMackin explained that the Borough would have to purchase a scanner at an approximate cost of \$6,000.00 and asked that this be kept in mind when preparing the 2008 Budget.

Mrs. McMackin reported that the Harrington Park Chief of Police has asked the governing body to consider entering into an interlocal agreement with the Borough for the purchase of gasoline. She explained that an administrative fee could be charged and that such an interlocal agreement places the Borough in good standing to receive grant money from the State and County. Motion to proceed was made by Ms. Senatore, seconded by Mr. Condoleo and declared carried upon the affirmative vote of all Council Members present.

Mrs. McMackin explained that she had completed a Borough newsletter for mailing and was waiting for the Mayor to submit his message. Following this announcement, there was debate regarding Mr. Brizzolara's negative comments concerning a newsletter being mailed to residents so soon prior to an election. Mr. Brizzolara also had questions concerning the cost of the Swift Reach program since its activation and Chief Krapels was requested to provide him with a report.

Mr. Scott advised that the contract for the repair of the library roof had been signed by Mr. Bachman and that work should begin shortly.

At this time, Mayor Barsa entertained a motion to open the meeting to the public. The motion was made by Mr. Guercio, seconded by Mr. Scott and declared carried upon the affirmative vote of all Council Members present.

Greg Salerno, 401 D'Ercole Court, referred to the gripe sessions held at 7:00 PM prior to the Work Sessions, voiced his opinion that more residents would participate if they knew it was on the record and asked the governing body to consider beginning the meetings at 7:00 PM. He also questioned the cost of the Swift Reach program and advised of his observation that residents are also questioning its cost and whether it is being used properly.

Mayor Barsa advised that he has received positive comments from residents regarding the informality of the gripe sessions and also the use of Swift Reach to keep them informed. He added that many residents with unlisted numbers have contacted the Police Department to be placed on the call list.

Dave Elling, 260 Summit Street, requested that both parties refrain from putting campaign signs in the Borough rights-of-way. He voiced his opinion that these signs, with the addition of the lawn signs, give the Borough a littered appearance. Mayor Barsa and Mr. Brizzolara agreed to bring Mr. Elling's suggestion to both parties.

No other member of the public wishing to be heard, a motion to close the meeting to the public was made by Mr. Guercio, seconded by Ms. Senatore and declared carried upon the affirmative vote of all Council Members present.

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Motion to adjourn at 9:02 PM was made by Mr. Brizzolara, seconded by Mr. Condoleo with all Council Members present voting aye.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine L. McMackin". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Lorraine L. McMackin, RMC, CMC
Administrator/Clerk